

# Scrutiny Committee

Tuesday, 13th July, 2021, 6.00 pm

Shield Room, Civic Centre, West Paddock, Leyland, PR25 1DH

## Agenda

Important information regarding COVID-19

In response to the current government guidance surrounding the COVID-19 pandemic, this meeting will be held with hybrid measures in place.

Committee members must take part in person at the COVID-secure Civic Centre, in accordance with regulations.

[The meeting will be livestreamed to YouTube for any members of the public who wish to watch. This can be accessed by clicking here.](#)

[Anyone who wishes to speak on an item contained within this agenda should register by email to democraticservices@southribble.gov.uk for the attention of Charlotte Lynch by noon on Friday 9 July 2021.](#)

Registered speakers may attend either in person at the Civic Centre or via Microsoft Teams. Social distancing and other guidelines are in place.

### **1 Apologies for Absence**

### **2 Declarations of Interest**

Members are requested to indicate at this stage in the proceedings any items on the agenda in which they intend to declare an interest. Members are reminded that if the interest is a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) they must leave the room for the whole of that item. If the interest is not a Disclosable Pecuniary Interest, but is such that a member of the public could reasonably regard it as being so significant that it is likely that it would prejudice their judgment of the public interest (as explained in the Code of Conduct) then they may make representations, but then must leave the meeting for the remainder of the item.

<b>3 Minutes of meeting Thursday, 18 March 2021 of Scrutiny Committee</b>	(Pages 5 - 10)
To be approved as a correct record.	
<b>4 Minutes of meeting Monday, 14 June 2021 of Scrutiny Budget and Performance Panel</b>	(To Follow)
To be noted.	
<b>5 Matters Arising from Previous Scrutiny Committee Meetings</b>	(Pages 11 - 16)
Report attached.	
<b>6 Community Safety Partnership Scrutiny Report</b>	(Pages 17 - 28)
Report of the Director of Communities attached.	
<b>7 Climate Emergency Action Plan</b>	(Pages 29 - 70)
Report of the Director of Communities attached.	
<b>8 Urgent Executive Decisions</b>	(To Follow)
Report of the Director of Governance to follow.	
<b>9 Scrutiny Matters</b>	
<b>9a Lancashire County Council Health Scrutiny Committee Update</b>	(Verbal Report)
<b>9b Meetings and training attended by Scrutiny Committee members</b>	(Verbal Report)
<b>9c Forward Plan</b>	(Pages 71 - 82)
Forward Plan (correct at time of publication on 5 July 2021) attached.	
<a href="#">Please click here for the most up-to-date version of the Forward Plan.</a>	
<b>9d Scrutiny Committee Forward Plan</b>	(Verbal Report)
Members to formulate work programme for the 2021/22 municipal year, based on discussions from the training session.	
<b>10 Exclusion of Press and Public</b>	

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.

By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Condition:

Information is not exempt if it is required to be registered under-

The Companies Act 1985

The Friendly Societies Act 1974

The Friendly Societies Act 1992

The Industrial and Provident Societies Acts 1965 to 1978

The Building Societies Act 1986 (recorded in the public file of any building society, within the meaning of the Act)

The Charities Act 1993

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

## **11 Worden Hall Progress Update**

(To Follow)

Report of the Director of Commercial to follow.

Gary Hall  
Chief Executive

Electronic agendas sent to Members of the Scrutiny Committee Councillors David Howarth (Chair), Michael Green (Vice-Chair), Will Adams, Jacky Alty, Julie Buttery, Matt Campbell, Colin Coulton, Malcolm Donoghue, Colin Sharples, Stephen Thurlbourn, Matthew Trafford, Kath Unsworth and Karen Walton

The minutes of this meeting will be available on the internet at [www.southribble.gov.uk](http://www.southribble.gov.uk)

Forthcoming Meetings

6.00 pm Tuesday, 12 October 2021 - Cross Room, Civic Centre, West Paddock, Leyland, PR25 1DH



That

1. the update be noted; and
2. any completed actions be removed from the Matters Arising sheet.

#### **44 Cabinet Member Update: Health and Wellbeing**

The Deputy Leader of the Council and Cabinet Member for Health and Wellbeing (Councillor Mick Titherington) and the Director of Communities and Assistant Director of Projects (Neil Anderson) presented an update on the work of the portfolio since May 2019 and responded to members' comments and queries.

Key priorities for the portfolio included improving employment and economy levels in the borough; increasing activity levels amongst residents; improving air quality; preventing and dealing with homelessness; and improving community safety and resilience.

Members queried how success is measured within the portfolio and were advised, in response, that many projects can be measured through the level of engagement with residents and statistical data. For example, the success of the council's tree-planting scheme can be measured by the number of trees planted.

Business plans were currently being developed and would highlight performance indicators, which would be reported to the Scrutiny Budget and Performance Panel on a quarterly basis from the beginning of the next financial year.

Discussion largely focused on the beginning of the council's in-house management of leisure centres in the borough from April 2021. Members welcomed the Cabinet Member's assurances that preparations for the transfer were on-track.

In response to a query regarding what consultation methods would be used over upgrades to the facilities, the Cabinet Member acknowledged that such consultation would be fundamental to the council's management of leisure centres.

Both users and non-users of leisure centres could be asked for their views on possible works, to ascertain exactly what kind of facilities residents would benefit from.

Members also queried what differences residents would see as a result of council-managed leisure centres, to which the Cabinet Member stated that there would be an increase in facilities, appropriate membership fees and investment into leisure centres that matches private-sector facilities.

Assurances that leisure centre staff would be paid the living wage, in line with the council's terms and conditions of employment, were welcomed.

In response to a question regarding the long-term aspirations for the management of leisure centres, the Cabinet Member confirmed that it was anticipated that the council would retain management of premises.

The Cabinet Member also expressed a commitment to work with any organisation that offers residents opportunities to get active, such as Park Run.

Following a question on food hygiene visits, the Cabinet Member acknowledged some issues in the standards across South Ribble but confirmed that visits were still being undertaken to high-risk premises.

The Cabinet Member shared the concerns of members on the number of road traffic collisions in South Ribble and the committee was advised that the council works with Lancashire County Council to improve highway safety and the Sports Development team offer bike safety lessons.

Work is also ongoing on the Green Links project to encourage walking and cycling and the council also collaborates with the Community Safety Partnership.

Members also welcomed confirmation that Speed Indicator Devices (SPIDs) would be rolled out in hotspots in the borough.

It was also requested that the council lobbies the Community Safety Partnership and Lancashire County Council to improve street lighting and to end the practice of dimming lights.

A query was raised regarding what practical actions the council takes to prevent domestic abuse. In response, the Cabinet Member stated that he would discuss this further with officers.

Members expressed interest in the development of a safe space in South Ribble for people to report hate crimes. Work was ongoing with community groups and partners to identify suitable areas for safe spaces.

The committee also commended the Cabinet Member and wider council on the roll-out of the Holiday Hunger Scheme to all schools in the borough.

It was also requested that the Cabinet Member write to the Secretary of State to ask that virtual council meetings be allowed to continue after May 2021, particularly given the improvements this would provide to air quality.

Members also queried how obesity was tackled by the portfolio, particularly amongst children. In response, it was stated that there are specific projects aimed at improving health such as the Active Schools work, community programs and weight management. The My Neighbourhood Community Hubs could also help with tackling this issue and there is also a funding opportunity for additional work going forwards.

The need to review planning policy with regards to the proximity of hot food takeaway restaurants to schools was also raised.

The committee thanked the Cabinet Member and the Director of Communities and Assistant Director of Projects for their attendance.

RESOLVED: (Unanimously)

That the Scrutiny Committee:

1. thanks the Cabinet Member and Director for attending and for their detailed report;
2. asks that future portfolio reports include more details on how success and performance is measured;
3. welcomes the Cabinet Member's commitment to reporting leisure performance and provide regular updates to Scrutiny in the future;
4. asks that consideration be given to organising a park run in Worden Park as part of encouraging active lifestyles;
5. asks that the homelessness commissioning process reviews potential service improvement models;
6. asks that the Council looks at what can be done with partners to improve road safety in South Ribble, including rolling out speed indicator devices (SPIDs);
7. invites the Police and Crime Commissioner for Lancashire and relevant partners to a future committee meeting to discuss road safety following the elections;
8. asks that the Cabinet Member lobbies the County Council about the practice of dimming some street lights and potential impact on community safety;
9. commends the Council on the Holiday Hunger Scheme;
10. requests that the Council writes to the Secretary of State to encourage him to allow virtual council meetings to be made permanent;
11. asks that the Community Hubs consider childhood obesity in their areas; and
12. requests a review of planning policy regarding the proximity of hot food takeaways to schools.

## **45 Scrutiny Matters**

### **45a Scrutiny Review of Health Inequalities Update**

The Chair of the Scrutiny Committee and the Scrutiny Review Task Group on Health Inequalities, Councillor David Howarth, provided an update on the progress of the review.

Since the last update at the previous Scrutiny Committee meeting, the Task Group had met with more key stakeholders, including Citizens Advice and the council's Revenues and Benefits Manager and Communities Manager, to gather evidence.

The Task Group looked forward to presenting their draft report to the Scrutiny Committee in summer 2021.

### **45b Lancashire County Council Health Scrutiny Committee Update**

There had been no recent meetings of the Health Scrutiny Committee.



**45c Meetings and training attended by Scrutiny Committee members**

No training had recently been undertaken by Scrutiny Committee members due to the COVID-19 pandemic.

**45d Forward Plan**

The Cabinet Forward Plan was noted.

**45e Scrutiny Committee Forward Plan**

Members considered the Scrutiny Committee Forward Plan up until June 2021 and discussed potential topics to scrutinise going forwards.

There was particular enthusiasm to scrutinise the council's response to the COVID-19 pandemic and the council's management of leisure centres in the borough.

It was also requested that an invitation to attend a meeting be extended to the Police and Crime Commissioner for Lancashire, following the election in May 2021.

Chair

Date

This page is intentionally left blank

## Update on Recommendations made at previous Scrutiny Meetings

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
04/07/19 Min 4.3	The report commissioned by the Leader on the Civic Centre commercialisation spending be brought to a future meeting of the Committee.	Leader of the Council	Mark Lester	yes	No	No	This report was put on hold due to Covid 19 effectively been closed to outside events and key staff been re-deployed to other work. Report to be brought forward later in the year
04/07/19 Min 4.4	The Committee will be provided with updates on the masterplans and rephasing and resourcing them.	Planning, Regeneration and City Deal	Jonathan Noad/Neil Anderson	Yes	Partially	No	<p>The Leyland Masterplan production has been completed and enshrined within the Leyland Town Deal bid. The Leyland Town Deal was successful in securing £25M of funding from Government announced on 3<sup>rd</sup> March 2021. Next steps are being discussed with the Town Deal Board by the end of March 2021</p> <p>Consultants to undertake the Penwortham Masterplan work will be appointed in early to mid March 2021. 6 tenders were received from the work and a clarification meeting is being held with the two highest scoring consultants. All bids were of an exceptional quality. Following appointment the masterplan will be</p>

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
							developed over a 6 month period.
14/11/19 Min 25.8	The Council considers developing a Leisure and Public Health Strategy to take a more holistic, strategic and integrated approach with partners to include mental health, prevention and youth engagement.	Health, Wellbeing and Leisure	Jennifer Mullin	Yes	Working with partners	No	At the moment our Public Health partners are engaged with the COVID – 19 pandemic. Work is ongoing at an Integrated Care Partnership level and we are hopeful this work will lead to a more holistic approach.
09/07/20 Min 9.5	The Committee welcomes the offer of visiting the extra care facility in Chorley and would like this arranged.	Planning, Regeneration and City Deal	Jonathan Noad	yes	no	No	This can be arranged once COVID measures are relaxed sufficiently.
22/10/20 Min 19.6	The final draft of the Community Wealth Building Action Plan be presented to Full Council following a Member Briefing.	Community Engagement, Social Justice and Wealth Building	Chris Sinnott	Yes	No	No	The Community Wealth Building post has been filled, with the new officer recently starting in post. The action plan is being finalised and will be presented to Members.
22/10/20 Min 19.7	More explicit links be made between the Community Wealth Building Action Plan and the Community and Health and Wellbeing Strategies.	Community Engagement, Social Justice and Wealth Building	Chris Sinnott	Yes	No	No	As above, this will be undertaken as the community wealth building action plan is finalised.
22/10/20 Min 19.8	Information on the Council's land ownership be provided to a future meeting.	Finance, Property and Assets	Mark Lester	No	N/A	N/A	Further clarification sought on what was requested by the committee. Further update will be provided to a later meeting.

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
12/01/21 Min 28	A Member Briefing be held on the Climate Change Action Plan prior to consideration at Full Council	Environment/Chair of Climate Emergency Task Group	Jennifer Mullin	Yes	No	No	A commitment has been made that a member's learning hour will take place prior to the submission of the Action Plan to Full Council.
08/02/21 Min 36.2	The Scrutiny Committee welcomes the commitment to involve Members in developing the transformation strategy	Leader of the Council	Gary Hall/Chris Sinnott	Yes	No	No	Work is currently being undertaken on the transformation strategy. This will include engagement with Members.
08/02/21 Min 36.3	The Scrutiny Committee invites the Cabinet Member to provide an update on leisure centre management at regular intervals	Health and Wellbeing	Mark Lester/Neil Anderson	Yes	In progress	no	Work is well underway in transferring management of Leisure Centres from SERCO management to Council management. There are upwards of 50 workstreams been worked on simultaneously to ensure that the service is able to transfer on April 1 2021 with the partial opening of the Leisure Centres to take place on April 12. Work is also underway looking at a plan to set up an internal controlled company to run the Leisure Centres in the long-term
08/02/21 Min 37.3	The Scrutiny Committee undertakes a site visit to Worden Hall at an appropriate time when COVID-19 restrictions are lifted	Finance, Property and Assets	Mark Lester	Yes	No	No	This can be arranged once COVID measures are relaxed sufficiently.

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
18/03/21 Min 44.2	Future portfolio reports include more details on how success and performance is measured	Leader of the Council	Darren Cranshaw/Charlotte Lynch	Yes	Yes	Ongoing	This will be monitored by Democratic Services before portfolio updates are included on any agendas.
18/03/21 Min 44.4	Consideration be given to organising a park run in Worden Park as part of encouraging active lifestyles	Health and Wellbeing	Jennifer Mullin	Yes	No – see comments	Yes	Park run is led by volunteers and the local adult group has been contacted by our Active Health Team who have offered them assistance to find a location in the Borough. The junior park run is progressing well in Worden with over 15 events so far with an average of 95 runners per week and eight clubs taking part.
18/03/21 Min 44.5	The homelessness commissioning process reviews potential service improvement models	Health and Wellbeing	Jennifer Mullin	Yes	Yes	Yes	The homelessness commissioning has been reviewed to look to potential service improvements.
18/03/21 Min 44.6	The Council looks at what can be done with partners to improve road safety in South Ribble, including rolling out speed indicator devices (SPIDs)	Health and Wellbeing	Jennifer Mullin	Yes	Yes	N/A	The model of the Community Safety Partnership is currently being reviewed and this will look at how we engage with Community Safety partners. SPIDS devices are available in the Council and can be moved around the district in request.

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
18/03/21 Min 44.7	The Scrutiny Committee invites the Police and Crime Commissioner for Lancashire and relevant partners to a future committee meeting to discuss road safety following the elections	Health and Wellbeing	Darren Cranshaw/Charlotte Lynch	Yes	No	No	This can be included on the Scrutiny Committee's work programme for the 2021/22 municipal year.
18/03/21 Min 44.8	The Cabinet Member lobbies the County Council about the practice of dimming some streetlights and potential impact on community safety	Health and Wellbeing	Jennifer Mullin	Yes	Yes	No	Enquiry sent to County Council, still waiting for response.
18/03/21 Min 44.10	The Council writes to the Secretary of State to encourage him to allow virtual council meetings to be made permanent	Leader of the Council	Gary Hall/Chris Sinnott	Yes	Yes	Yes	The council followed the LGA work to challenge the government's decision in court, which was unsuccessful. The government has indicated that it will consider introducing the relevant legislation to enable hybrid meetings.
18/03/21 Min 44.11	The Community Hubs consider childhood obesity in their areas	Communities, Social Justice and Wealth Building	Jennifer Mullin	Yes	Yes	Yes	Each Hub has autonomy to choose what is addressed in their area action plans. A hub report has been prepared for each area which includes health data and this does highlight childhood obesity.

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
18/03/21 Min 44.12	A review of planning policy regarding the proximity of hot food takeaways to schools be undertaken	Planning, Business Support and Regeneration	Jonathan Noad				



# Agenda Item 6

Report to	On
Scrutiny Committee	Tuesday, 13 July 2021



Title	Report of
Community Safety Partnership Scrutiny Report	Director of Communities

Is this report confidential?	No
------------------------------	----

## Purpose of the Report

1. This report is to provide an overview of the work of the Community Safety Partnership (CSP)

## Recommendations

2. To note the contents of the report

## Reasons for recommendations

3. To provide a challenge to the CSP that they are appropriately responding to community safety issues including those raised by the communities.

## Other options considered and rejected

4. The Scrutiny Committee can call in representatives from the Responsible Authorities on CSPs in order to improve its delivery and hold decision makers to account
5. This report is provided to give an oversight of the ongoing work of the Community Safety Partnership during the pandemic. The report demonstrates the resilience of the CSP and its capability to provide a dynamic response to local needs during a national lock down. The Police have continued to carry out operations to address vehicle, knife and organised crime, despite significant pressures on the neighbourhood policing team, diverted to the covid response.
6. It is noted that overall crime figures have reduced, the identification of vulnerable people in our community has had a significant impact on the case load of the South Ribble Integrated Team, who welcomes the support of the recently appointed Covid Hub Case Managers.
7. Simultaneously, the CSP has continued to support strategic development within reducing reoffending, Prevent agenda and the Domestic abuse bill and the domestic abuse service commissions.

## Corporate outcomes

8. The report relates to the following corporate priorities: *(tick all those applicable)*:

An exemplary council		Thriving communities	x
A fair local economy that works for everyone		Good homes, green spaces, healthy places	

## Background to the report

9. The Scrutiny Committee has an opportunity to scrutinise the delivery of the CSP in order to improve outcomes and hold decision makers to account.

### Section 5 of the Crime & Disorder Act 1998

The Act, established Community Safety Partnerships (CSP) which is an alliance of organisations who generate strategies and policies, implement actions and interventions concerning crime and disorder within their partnership area.

CSPs are statutorily responsible for reducing crime & disorder, substance misuse and re-offending in each local authority area. Each CSP is made up of six 'responsible authorities';

- Local Authority
- Police
- Fire & Rescue Service
- National Probation Service (NPS)
- Community Rehabilitation Company (Merged with NPS June 2021)
- Clinical Commissioning Groups

Lancashire is a two-tier authority, of which South Ribble Borough Council and Chorley Council, are neighbouring districts with similar demographic profiles. Therefore, both Chorley and South Ribble Community Safety Partnerships work collaboratively in order to work more efficiently, allowing for better communication, sharing skills, knowledge and project opportunities.

The success of the partnership, is dependent on the collaborative working with Lancashire County Council and the valuable contributions of other partner agencies such as Registered Social Landlords, Drug & Alcohol Services, Citizens Advice Bureau, voluntary community faith sector (VCFS) organisations and commissioned services.

## Overall Position

10. 2020/21 has been an extraordinary year because of the Covid-19 pandemic. The implications have led to resources being diverted to provide resilience in the Covid response, resulting in dynamic deviations often at very short notice. Despite this, the strong and cohesive working relationship of the CSP and wider agencies, has enabled an effective response to community issues during this challenging time.

## Review of Governance and Partnership Arrangements

The Lancashire Community Safety Partnership Board commissioned a review of existing partnership and governance arrangements. The review had a focus on

community safety, safeguarding and health and wellbeing. The conclusion of the review provided the option of a Thematic Model and a Geographic Model approach. The view of both South Ribble and Chorley Councils was the Thematic Model would work better. However, a final and collective decision for Lancashire, has yet to be made.

### **Integrated Offender Management- Reducing reoffending.**

The aim of the IOM is to make communities safer by reducing reoffending in order to provide community protection and confidence within the criminal justice system.

This is done by identifying offenders who commit crimes such as burglary, robbery, theft and putting in place effective supervision, by the police offender managers and national probation service. In order to support desistance, rehabilitative pathways are put in place to address the criminogenic need of the individual in order to reduce their likelihood of reoffending.

A dedicated IOM review panel has recently re-established for Chorley and South Ribble in order to target repeat offenders. It is too early to demonstrate its effectiveness locally. However, South Ribble Borough Council and the wider CSP are working together to support the work of the IOM, to reduce the risk of reoffending.

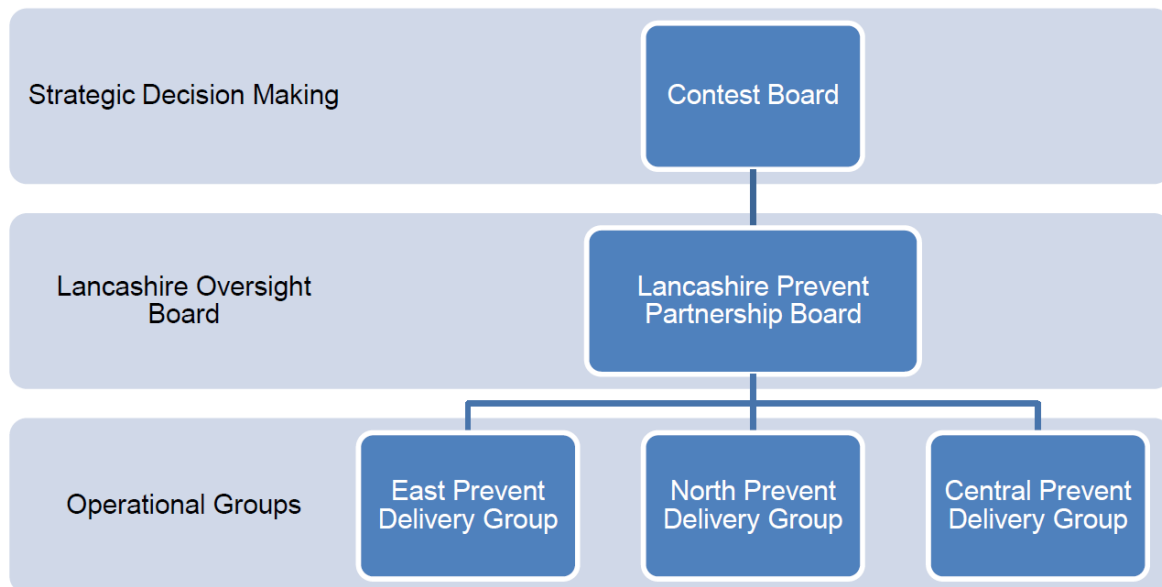
### **Prevent**

The Counter-Terrorism and Security Act 2015 places a duty on certain bodies to have “due regard to the need to prevent people from being drawn into terrorism”. The Specified Authorities identified in the Act, are Local Authorities, Police, Prisons, Young offender institutions, Probation services, Schools, Colleges, Universities and NHS bodies.

### **Local Authority duties under the Prevent Duty Guidance**

- Coordinate Prevent using multi-agency groups.
- Assess risk of at-risk adults and children being drawn into terrorism using Counter Terrorism Local Profiles.
- Develop an action plan to reduce risk to identified vulnerable groups.
- Identify and train staff to recognise radicalisation and extremism.
- Refer identified vulnerable adults and children to Channel where there is an evidence base of risk factors.
- Establish responsible booking policy for public venues.
- Refrain from working with extremist organisations.

The countywide Prevent governance structure (below) was agreed in May 2020. All meetings will provide both Prevent and Channel oversight.



### Community Protection Warnings and Notices

Community Protection Warnings (CPW) is an option when informal measures have been exhausted and Anti-Social Behaviour continues. The CPW, is a formal warning given and is usually the final warning prior to issuing a Community Protection Notice, which if breached could lead to the issue of a Fixed Penalty Notice or prosecution.

From October 2019 – March 2021 the following have been issued for a variety of reasons including (but not exhaustive) dangerous dogs, Japanese knot weed, household waste disposal duty of care etc.

- 51 Community Protection Warning
- 10 Community Protection Notices
- 1 Fixed Penalty Notice

### Office of Police and Crime Commissioner (OPCC)

The May 2021 elections resulted in the appointment of a new Police and Crime Commissioner (PCC) Andrew Snowden.

As a result of successful funding bids to the OPCC (under the guidance of the previous PCC, Clive Grunshaw) the CSP was able to support

- Lancashire wide domestic abuse campaign during the lockdown following the increase in reporting of domestic abuse.
- an awareness campaign for suicide awareness across South Ribble & Chorley
- Camera doorbell campaign (led by the Police) for victims at risk of doorstep crime. This is expected to be rolled out imminently Quarter 2 and 3 of 2021/22

### Domestic Abuse Service Commission

The current contract for the delivery of Commissioned Domestic Abuse service, providing support for high, medium and standard risk victims covering the Lancashire 12 area was let as part of the Lancashire Victim Services contract. This contract ends on 31 March 2022.

The Commissioner and his office have begun the process to recommission victim services in Lancashire from 1 April 2022. It is intended to offer a contract for three years with the option of an extension of a further two years. This would provide a commissioned service for the period 2022/33 to 2026/27 if the extension is activated.

To enable this standard of service to continue the previous Commissioner, Clive Grunshaw, asked Chief Executives to further commit funding for the three years 2022/23 to 2024/25 and continuing to provide £100,000 towards the service in total.

Each district's contribution is based upon their respective population and for South Ribble the contribution requested is £9,082 for each year.

In South Ribble the number of referrals into the service over the life of the current contract is 4,031 reflecting a significant amount of service for the district.

## **Domestic Homicide Reviews**

South Ribble Borough Council is currently coordinating four Domestic Homicide Reviews (DHR).

*Under section 9(1) of the 2004 Act, domestic homicide review means a review of the circumstances in which the death of a person aged 16 or over has, or appears to have, resulted from violence, abuse or neglect by—*

*(a) a person to whom he<sup>1</sup> was related or with whom he was or had been in an intimate personal relationship, or*

*(b) a member of the same household as himself.*

It should be noted that an 'intimate personal relationship' includes relationships between adults who are or have been intimate partners or family members, regardless of gender or sexual orientation.

Where a victim took their own life (suicide) and the circumstances give rise to concern, for example it emerges that there was coercive controlling behaviour in the relationship, a review should be undertaken, even if a suspect is not charged with an offence or they are tried and acquitted. Reviews are not about who is culpable. (*Multi-agency Statutory Guidance for the Conduct of Domestic Homicide Reviews, 2016*)

---

<sup>1</sup> Section 6 of the Interpretation Act 1978 - words importing the masculine gender includes the feminine.

## **South Ribble Integrated Team (SRIT)**

April 2020 until March 2021

The South Ribble Integrated Team have received 108 referrals. These cases have been for families and individuals with multiple complex needs such as hoarding, declining mental health, loneliness, isolation, substance misuse, homelessness, financial issues and bereavement. The SRIT has worked in partnership to provide support and intervention, together they have closed 91 cases within the 12-month period, with 15 cases being supported past March 2021 and 2 cases escalated to Lancashire County Council Safeguarding Team.

In recent months the SRIT has had the added support of the SRBC Covid Hub Case Managers ( similar to a social prescriber function). This has enabled SRIT to offer more intensive support to those who otherwise to engage with services without further encouragement. The model has worked well, with each plan tailored to the needs of the individual, it provides them with the right level of contact and encouragement while also empowering them to take responsibility for completing actions themselves to improve their own situation. (a short case study can be made available if required)

## **Multi-Agency Risk Assessment Conference (MARAC)**

A MARAC listing high risk cases of domestic abuse is held each month. The multi-agency meeting facilitates the sharing of up to date information. Actions are put in place in order to safeguard the victims, children and other vulnerable members of the household.

The most up to date figures for the Chorley & South Ribble MARAC shows that between April 2020 -March 2021

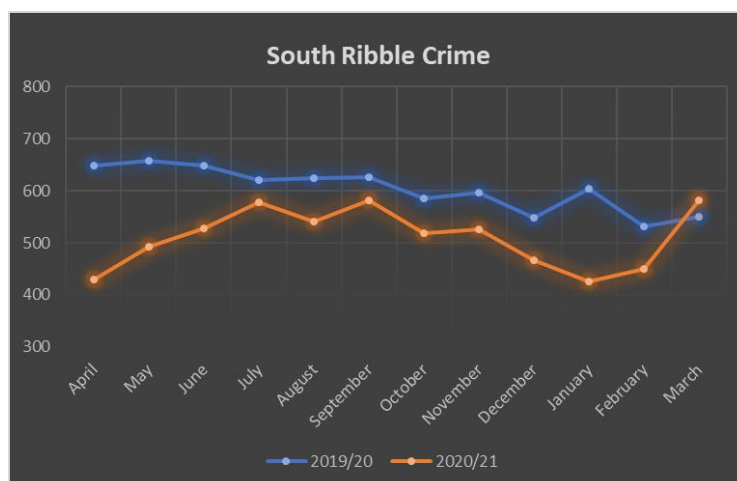
- 262 Cases were discussed
- -18% Year on year changes (possibly due to the introduction of a further screening process prior to the meeting)
- 453 Children in the household
- 0 Victims aged 16-17
- 0.0 % Declared having a disability
- 4.2 % Males

## **Lancashire Violence Reduction Network (LVRN)**

Lancashire Violence Reduction Network is made up of several partners from across public services and the third sector. The aim of the network is to facilitate a system wide trauma informed approach to preventing and tackling the root causes of serious violence. The LVRN will support the CSPs in their approach to prevent serious violent crime.

## **Lancashire Police Data (See appendix for full Police analyst report )**

A total of 6115 crimes were recorded in South Ribble during the 2020/21 financial year.



This is a year to date decrease by 15.6% (n=1128) compared to the 7243 crimes recorded during the 2019/20 financial year. This decrease is highly likely due to the government imposed COVID-19 regulations with the lockdown restrictions providing less opportunity for certain crimes such as Theft, which has shown the largest year to date decrease by 36.5% (n=455).

The top ward for all recorded crime in 2020/21 was Middleforth ward (9.0%, n=550) followed by Leyland Central (7.7%, n=468) and Seven Stars (7.5%, n=459).

### Anti Social Behaviour

The below table breaks down the total number of anti-social behaviour incidents by month for the 2020/21 financial year as well as providing an annual percentile breakdown. This reveals that the highest number of ASB incidents was recorded during April 2020 with 651 incidents, closely followed by March 2020 with 631 incidents.

MONTH	TOTAL ASB		COVID		YOUTH	
	Number	%	Number	%	Number	%
Apr-20	651	12.9%	233	35.8%	124	19.0%
May-20	631	12.5%	326	51.7%	84	13.3%
Jun-20	364	7.2%	62	17.0%	74	20.3%
Jul-20	363	7.2%	19	5.2%	78	21.5%
Aug-20	386	7.7%	35	9.1%	66	17.1%
Sep-20	342	6.8%	41	12.0%	77	22.5%
Oct-20	457	9.1%	60	13.1%	145	31.7%
Nov-20	334	6.6%	41	12.3%	66	19.8%
Dec-20	279	5.5%	52	18.6%	49	17.6%
Jan-21	362	7.2%	77	21.3%	36	9.9%
Feb-21	392	7.8%	79	20.2%	59	15.1%
Mar-21	477	9.5%	65	13.6%	99	20.8%
Total	5038	100.0%	1090	21.6%	957	19.0%

The top wards for anti-social behaviour incidents during 2020/21 were Middleforth (8.59%, n=433), Leyland Central (6.73%, n=339) and Seven Stars (6.65%, n=335).

## Domestic Abuse

The below table provides a gender breakdown of recorded victims of Domestic Abuse crime for 2019/20 and 2020/21 financial year. This reveals that the percentile breakdown for both years is similar, although for 2020/21 a slight percentile increase for male victims is recorded compared to the previous year.

VICTIM GENDER	2019/20		2020/21	
	Number	%	Number	%
Female	779	70.5%	859	67.9%
Male	259	23.4%	342	27.0%
Not Recorded/Unknown	67	6.1%	65	5.1%
Total	1105	100.0%	1266	100.0%

## Violence Against the Person

During the 2020/21 financial year a total of 2827 Violence Against the Person offences were recorded in South Ribble which is a minor year to date decrease by 3.2% compared to 2920 offences recorded during the previous financial year.

The most common ward for violence with injury was Seven Stars (10%, n=71) followed by Broadfield (8.9%, n=63) and Bamber Bridge West (7.9%, n=56).

## Hate Crime

A total of 104 hate related crimes were recorded during 2020/21 financial year which is the same number as recorded during the previous year. Figures fluctuate throughout the year with September recorded the highest number (n=14), followed by July and November which both recorded 12 hate crimes.

More than half of hate crimes were racist in nature (n=61), with 28 relating to sexual orientation and 14 linked to disability. Additionally, four referenced religion and four offences were recorded as transgender hate crime.<sup>2</sup>

## Knife Crime

Within the 2020/21 financial year 0.98% (n=60) of all recorded crime within South Ribble was classed as knife crime. This is both a minor percentile and numerical increase compared to 0.77% (n=56) recorded during 2019/20 financial year

---

<sup>2</sup> Please note, some offences recorded more than one hate type.



VICTIM AGE GROUP	2019/20		2020/21	
	Number	%	Number	%
6 to 17	11	19.6%	13	21.7%
18 to 25	16	28.6%	16	26.7%
26 to 35	10	17.9%	15	25.0%
36 to 45	8	14.3%	6	10.0%
46+	8	14.3%	8	13.3%
Unknown	3	5.4%	2	3.3%
<b>Total</b>	<b>56</b>	<b>100.0%</b>	<b>60</b>	<b>100.0%</b>

SUSPECT AGE GROUP	2019/20		2020/21	
	Number	%	Number	%
6 to 17	13	18.1%	9	13.4%
18 to 25	12	16.7%	17	25.4%
26 to 35	15	20.8%	10	14.9%
36 to 45	8	11.1%	5	7.5%
46+	6	8.3%	5	7.5%
Unknown	18	25.0%	21	31.3%
<b>Total</b>	<b>72</b>	<b>100.0%</b>	<b>67</b>	<b>100.0%</b>

## Police Update

### Leyland Police Station

Work continues to prepare Leyland for the reintroduction of immediate response officers and utilisation as a briefing base. Neighbourhood Policing Team officers and supervision will remain and be further supported by immediate response supervision and officers on a 24/7 basis. It is anticipated that the preparatory building and estates work will be completed early 2022 and the officers will move into the station around spring 2022.

### Covid

COVID continues to present a challenge operationally to police. As restrictions have now eased the issuing of Fixed Penalty Notice tickets which were commonplace in the previous lockdowns are now not as common. Significant work was undertaken with licensed premises and similar ahead of the easing of the restrictions and despite some notable issues there has been a smooth transition back to regular openings particularly within the licensing trade. Dedicated policing of Covid breaches using "ringfenced" resources has now ended and any COVID breaches are dealt with by the existing response structures.

### Police Operations

Crime prevention – catalytic converter theft marking kits – obtained through LANPAC funding – provided free to previous victims and owners of targeted vehicles. Local car dealership has agreed to put the kits on a vehicle and are asking for a £10 donation to charity – part of a national crime trend – crime prevention details shared. Regional information sharing established around travelling criminals.

### **Anti Social Behaviour (ASB) motorcycle nuisance**

Operation seizure – direct reporting by public/target used to tackle ASB. Reduced demand through force control room. Allows NHPT staff to contact witness directly and target their activity in real time. Numerous bike seized/persons reported for motoring offences.

### **Theft/ASB**

Motorway service areas – working with National Crime Agency (NCA) and National Vehicle Crime Intelligence Service (NaVCIS) – members of a national Organised Crime Group (OCG) being prosecuted and working other forces around similar prosecutions. Crime prevention/designing out crime completed including working national companies - minimal crime reported now and details shared within the county. Applied both to M6/M61.

### **Operation Chasity 2**

Winner of Lancashire Constabulary shrievalty award this year – supporting vulnerable members of the community from exploitation.

### **Task Force**

Increased use of the local task force officers to support and assist Community Beat Managers (CBMs) with areas. Task force have obtained numerous warrants and assisted in targeted activity in Chorley and South Ribble districts; disrupting offenders and assisting with development of intelligence.

### **Four Operation Oryx completed**

County response to car cruise events. Trialled in Chorley and refined to the finish product now used across the county.

### **Tasking Meetings**

Weekly tasking meeting extended to include early action teams and Youth Offending Teams to maximise opportunities to target and support repeat VOLs., reducing demand and protecting the most vulnerable.

### **Lancashire Talking**

Community engagement through In the Know Messaging, Lancashire Talking and Social Media – both districts continue to improve, and it is part of daily business. Continued focus on engagement strategy as we emerge from lockdown to target those communities who may not be “online”.

### **The Future**

#### **Domestic Abuse Bill**

The Domestic Abuse Bill received Royal Ascent April 2021. There is a duty on Tier 2 districts, borough and city councils and London Boroughs to co-operate with Tier 1 authorities. Tier 1 authorities should finalise and publish their first strategy, based on a robust needs assessment, by August 2021

#### **Four main objectives of the Domestic Abuse Bill:**

- **promote awareness** – to put domestic abuse at the top of everyone's agenda, and raise public and professional awareness
- **protect and support** – to enhance the safety of victims and the support that they receive
- **transform the justice process** – to prioritise victim safety in the criminal and family courts, and review the perpetrator journey from identification to rehabilitation
- **improve performance** – to drive consistency and better performance in the response to domestic abuse across all local areas, agencies and sectors

#### **Serious Violent Crime Bill**

This has been further delayed and is due to receive Royal Assent in January 2022 and to become law around July 2022.

This will impose a duty on district councils and other statutory agencies to understand their local issues, prepare and implement a strategy.

The LVRN will offer leadership and strategic coordination working with CSPs in their local response to serious violence.

#### **Strategic Assessment**

The three-year strategic assessment which identifies Lancashire and local priorities is currently being developed and will inform the three-year plan for CSPs. This is due to conclude November 2021

#### **Risk**

11. The unknown outcome and impact of the Lancashire Community Safety Partnership Boards review. Being organisationally ready to meet the requirements of the Domestic Abuse Bill, Serious Violent Crime Bill and the growing CSP agenda.

#### **Equality and diversity**

12. N/A.

#### **Air quality implications**

13. None

#### **Comments of the Statutory Finance Officer**

14. None

#### **Comments of the Monitoring Officer**

15. The enabling legislation of the CSP' being the Crime and Disorder Act 1998 and other statutory duties of the council relevant to the CSP are referred to in the body of the report.

Jennifer Mullin  
Director of Communities

Report Author:	Email:	Telephone:	Date:
Heather Corson (Community Safety and Safeguarding Manager)	heather.corson@southribble.gov.uk	01772 625577	5 July 2021

Report to	On
Full Council	Wednesday, 21 July 2021

Title	Portfolio Holder	Report of
Climate Emergency Action Plan	Deputy Leader and Cabinet Member (Health and Wellbeing)	Director of Communities

Is this report confidential?	No
------------------------------	----

## Purpose of the Report

1. To provide to members, for consideration and adoption, a draft Climate Emergency Action Plan, setting out the initial actions that the Council will undertake towards achieving the corporate goal of net-carbon neutral by 2030.

## Recommendations

2. That the draft Climate Emergency Action Plan is considered by members.
3. That the draft Climate Emergency Action is formally adopted by the Council.

## Reasons for recommendations

4. In July 2019 the Council declared a Climate Emergency, with a goal of achieving net carbon neutral by 2030 for the Council operations and the borough.
5. In July 2020 the Council approved and adopted a Climate Emergency Strategy which identified the current carbon footprint for the Council operations and the borough and determined that a Climate Emergency Action Plan was required to achieve the net-carbon neutral goal.
6. The draft Climate Emergency Action Plan is a cumulation of work that fulfils the above requirement and sets out the initial measures to move South Ribble towards a net carbon neutral status.

## Other options considered and rejected

7. The option for not developing an action plan has been discounted. Members have made a commitment to developing an action plan and achieving the target of net zero carbon emissions by 2030.
8. The approved Climate Emergency Strategy sets out the scope of what is and is not to be included within the calculation of the carbon footprint for both the council and the borough as a whole. This scope has directed the formation of the action plan.
9. The action plan details those consultation responses that have not been included within the action plan. All other comments received have been incorporated into the action plan.

## Corporate outcomes

10. The report relates to the following corporate priorities:

An exemplary council	X	Thriving communities	X
A fair local economy that works for everyone	X	Good homes, green spaces, healthy places	X

## Background to the report

11. In July 2019 the Council declared that the effect of climate change within the borough poses an immediate danger to the Health and Wellbeing of our residents. To combat this threat the Council set a goal of rendering the borough carbon neutral by the year 2030.
12. The effects of climate change are still identified national and internationally as one of the biggest threats to humankind and the wider environment. The issue has also grown in understanding, acceptance and importance over the last year in public, political and business worlds.
13. A cross-party Climate Emergency Task Group was formed to work with officers to achieve this goal. The Task Group have met regularly to move this agenda forward.
14. In July 2020 members approved and adopted a Climate Emergency Strategy. The Strategy, Appendix 1, provided background to the Climate Emergency issue, our current position in terms of the Council and the borough and identified categories of areas to concentrate on to achieve the overall goal of net-carbon neutral by 2030.
15. It was identified at an early stage that the level of work required to achieve the carbon neutral goal was immense and a clear action plan was required to steer the Council towards this goal containing short, medium and longer goals.
16. Following the adoption of the Climate Emergency Strategy; which identified;
  - the current position of the Council and the borough;
  - the parameters to which improvements were to be measured; and
  - the categories on which the Council would concentrate;
 work began on the formulation of this action plan.

17. As the Council's goal included not only the Council operations but that of the wider borough, it was essential that the public and business communities within South Ribble were included within the formulation of the action plan.
18. A full public consultation was undertaken, asking for suggestions in how we can achieve this goal. Unfortunately, the consultation was undertaken during the Covid-19 pandemic, many businesses were closed, including schools and many people had more immediate concerns.
19. The Draft Climate Emergency Action Plan, Appendix A, has been developed from the work undertaken by the cross-part Climate Emergency Group, and the responses received from the consultation. The consultation period was extended slightly to seek further responses with elected members, community groups, staff and press releases made requesting people respond.

### **The Action Plan**

20. The Draft Climate Emergency Action Plan has been developed, following a full public consultation period and circulated for additional comments through the Council's leadership team and elected members.
21. The Action Plan sets out short, medium, and long-term goals under each of the Climate Emergency Strategy's five key categories. It sets out the actions which the Council will concentrate on over the coming years to achieve the stated goal of net carbon neutral by 2030.
22. Once adopted each action will be provided with a detailed description and methodology, including where possible timescales and costings for completion of the action.
23. The Climate Emergency Action Plan will undergo regular reviews. This is essential to maintain the document, consider new technologies, legislation and policy that will emerge over the coming years and ensure the council's goal is achieved.
24. During the next year the emphasis of the work to be undertaken as part of the Action Plan will be on internal operations to showcase the Council as a community leader and on building community interaction through schools, businesses and community groups.
25. It is envisaged that the next review will follow a wider public consultation following the lifting of restrictions imposed as part of the pandemic. This is hoped to identify further actions that can be included to reduce the carbon emissions within the community.

## **Risk**

26. Climate change is one of the biggest if not the biggest threat to humankind if action is not taken now. The Intergovernmental Panel on Climate Change (IPCC) has identified that we must prevent a 1.5°C rise in global temperatures to prevent a significant risk to risks to health, livelihoods, food security, water supply, human security and economic growth.
27. The Council has made a commitment to achieving a net-zero carbon emissions by 2030. Failure to develop and deliver on the action plan will have a negative impact on the Council, our residents, businesses and visitors to the borough, the council's reputation and is likely to result in higher costs for our services. This too would negatively impact on service delivery to the borough.
28. As central government policy changes it is also likely that the Council will be forced along this route of improved energy efficiency and reduced carbon emissions. This is likely to occur at a time when sufficient planning and resources and external advice, equipment and resources are not readily available

## **Equality and diversity**

29. The action plan contains a number of challenging targets and it is important to ensure that everyone can take advantage of the potential opportunities to get involved and reduce their carbon footprint.
30. To this end each action will be carefully considered to ensure that everyone can take full advantage of the opportunities which arise.

## **Air quality implications**

31. The action plan contains a number of actions which interact and replicate those within the council's Air Quality Action Plan and the overall aim of reducing carbon emissions will help towards the air quality goals of ensuring compliance with the National objective values, and improving air quality generally.

## **Comments of the Statutory Finance Officer**

32. *There are likely to be significant financial implications of the items within the action plan. There is an existing reserve of £250k and external funding has already been secured to the value of £145k as detailed within the action plan.*
33. *Financial costings and analysis of individual schemes will be undertaken and presented as they are brought forward. External funding opportunities will be sought where possible.*

## **Comments of the Monitoring Officer**

34. There are no concerns with this report from a legal point of view. The report seeks the adoption of a draft Climate Emergency Action Plan. It is right that this should be a decision of Full Council. Obviously we must do what we can – whether acting alone or in conjunction with other agencies and organisations – to address the fundamental issue of climate change.



## Background documents

*Climate Emergency Declaration July 2019*  
*Climate Emergency Strategy July 2020*  
*Climate Emergency Strategy July 2021*  
*Interim Climate Emergency Action Plan January 2021*

## Appendices

*Appendix A – Draft Climate Emergency Action Plan*

Jennifer Mullin  
 Director of Communities

Report Author:	Email:	Telephone:	Date:
Neil Martin	nmartin@southribble.gov.uk	01772 625336	June 2021
Neil Martin (Senior Environmental Health Officer)			

This page is intentionally left blank

# Climate Emergency Action Plan

July 2021

## Contents

<b>Introduction .....</b>	<b>1</b>
<b>Background .....</b>	<b>1</b>
<b>Vision / Mission .....</b>	<b>2</b>
<b>Analysis – Current Position .....</b>	<b>2</b>
<b>The Plan to 2030 .....</b>	<b>4</b>
1.Transport.....	6
2.Energy and the Built Environment .....	9
3.Consumption .....	12
4.Waste and Water.....	15
Off-setting.....	17
Resilience.....	20
<b>Performance – how we demonstrate success .....</b>	<b>23</b>
<b>Resources.....</b>	<b>23</b>
<b>References.....</b>	<b>24</b>
<b>Glossary.....</b>	<b>25</b>
<b>Appendix 1 – Summary of actions from the Air Quality Action Plan 2018.....</b>	<b>27</b>

## Document Control

Publication Date	July 2021
Related Documents	SRBC Climate Emergency Declaration July 2019 SRBC Climate Emergency Strategy 2020 All related documents may be viewed via the SRBC website <a href="#">South Ribble Borough Council</a>
Owner (Department)	Environmental Health
Author (Team)	Environmental Health / Climate Emergency Task Group

### Review of Strategy

Review Date	July 2022
Version	0.2

## Introduction

In 2019, South Ribble Borough Council (SRBC) declared a climate emergency, pledging to make the Borough carbon neutral by 2030.

In 2020, the Council approved the Climate Emergency Strategy for the Borough, summarising the global, national and local needs for such action, and how the Council will be acting to 2030 on this pledge. The strategy also agreed on a public consultation process to inform and influence the specific actions to be taken to deliver the strategy, and those actions to be prioritised.

This action plan acknowledges the contributions received during the consultation and sets out those actions we will be taking over the short, medium, and long-term, in support of the carbon neutral 2030 target.

The findings of the report will also be used as the basis for wider stakeholder engagement, to maximise the effectiveness of those actions that can be driven at a local level.

## Background

### **What is climate change?**

Climate change is the long-term shift in average weather patterns across the world. Since the mid-1800s, humans have contributed to the release of carbon dioxide and other greenhouse gases into the air. This causes global temperatures to rise, resulting in long-term changes to the climate. (1)

Further information on historic national and international climate change actions can be viewed within the Council's Climate Emergency Strategy, and includes -

In 2018 the Intergovernmental Panel on Climate Change (IPCC) published a report which advised that global warming must be limited to 1.5°C, as opposed to the previous target of 2°C. The IPCC's review of over 6,000 sources of evidence found that, with a rise of 1.5°C, there would be risks to health, livelihoods, food security, water supply, human security and economic growth. A rise to 2°C would be even more catastrophic. It warned that there are 12 years within which to take the serious action required to avert this crisis and avoid the worst impacts.

The Climate Change Act 2008 introduced a legally binding target for the UK to reduce greenhouse gases by 80% by 2050 against a 1990 baseline. However, in June 2019 the Government announced a revised target – that the UK will cut emissions to net zero by 2050 (relative to the 1990 baseline).

## What is a climate emergency?

There is no single definition of what we mean by a climate emergency but generally it reflects the urgent need to drastically cut emissions of greenhouse gases (GHGs) to be able to hold the increase in the global average temperature to well below 2°C above pre-industrial levels and pursuing efforts to limit the temperature increase to 1.5°C above pre-industrial levels.

## Vision / Mission

In 2019, in response to these events, SRBC made a climate emergency declaration, setting an ambition to become carbon neutral by 2030. In addition, we need to prepare the Borough for the effects of climate change, and this need for resilience and adaptation was also considered as part of the strategy.

The climate emergency strategy included a commitment to involve the residents and businesses of the Borough in the action plan process, and welcomed their involvement via a public consultation process.

The consultation process clearly demonstrated the concerns amongst participating residents and businesses about the climate emergency. Unfortunately, the timing of the consultation coincided with COVID lockdowns which meant we were not able to engage with our schools in the way we had planned. So as not to miss this important contribution we plan to further consult, including with our schools, once the pandemic has passed and include their responses in an update to members. We would like to thank all those residents, groups and businesses that contributed to the consultation process.

This action plan follows the initial consultation process and sets out the Council's actions, with timescales, between 2021 to 2030 in order to deliver on the 2030 carbon neutral pledge.

## Analysis – Current Position

In response to the climate emergency, SRBC has already taken the following actions -

In July 2019 full Council passed a motion declaring a climate emergency.

Since this time the Council, through the climate emergency task group, has been working with partners and stakeholders to address the climate emergency. In July 2020, the Council published its Climate Emergency Strategy. This committed to a public consultation to inform the action plan, setting out those actions we will be taking to achieve carbon neutrality by 2030.

The Council has committed £250,000 to implement the action plan and obtained additional external funding to supplement this budget.

Through the work of the cross party climate emergency task group, we have -

Installed solar panels to the Civic Centre, reducing our reliance on carbon based fuel

Installed free public electric vehicle charging points at the Civic Centre

Hosting a virtual event for World Environment day 2021, to promote local actions and opportunities

Worked with partners to provide 4 additional EV charging point sites at Leyland, Bamber Bridge, Lostock Hall and Penwortham – these are due to be installed during 2021

Installed several kilometres of new pathways and cycleways to encourage active transport and reduce reliance on carbon fuelled transport

Started to replace our own fleet with electric vehicles

Started to reduce our use of Single Use Plastics, with a commitment to eliminate them by 2025

Provided secure cycle storage facilities at the Civic Centre, along with improved changing facilities, to encourage staff to cycle or run to work

Via the planning process –

- Increased the number of domestic dwellings provided with EV charging points
- Increased the number commercial premises providing EV charging points for staff and customers
- Increased number of secure cycle storage facilities to encourage active transport within the Borough

Secured £145,000 grant funding to install further solar panels to the Civic Centre, along with installation of LED lighting and a new building management system to improve energy efficiency

Incorporated carbon reduction measures into our own new developments, such as the McKenzie Arms development

Undertaken energy audits at six of the biggest energy using buildings in our estate – the Civic Centre, Moss Side depot, Leyland leisure Centre, Penwortham Leisure Centre, Bamber Bridge Leisure centre and the Tennis Centre. The findings of these audits will inform future investment to improve energy efficiency and move to decarbonise energy production on site.

In addition to these carbon reduction measures, the Council (with the help of our partners and residents) have planted over 62,000 trees across the Borough



## The Plan to 2030

This plan, in summary:

- Reaffirms our commitment for the borough to be Carbon neutral by 2030, and provides targets for the Council to deliver on this pledge
- Highlights our commitment to work with residents and businesses to deliver change locally, and share best practice and learning
- Explains how we will lobby central government for resources and legislation to make the 2030 target possible
- Sets out actions that will be taken to:
  - build and retrofit homes
  - provide for clean and sustainable travel
  - generate clean, renewable energy
  - reduce consumption and waste
  - support the creation of low carbon jobs
- Acknowledges the local effects of climate change
- Confirms our commitment to continue to work with partners and central government to enable the Council to react to the effects of climate change

**The climate emergency task group will report to members on the progress made with the implementation of the Climate Emergency Action Plan at regular intervals. A full annual update will be presented to members at Full Council each year. In addition, regular updates on progress made will be published on the Council's website.**

The action plan reviews will also allow for updates to include technological advances, changes in legislation and improvements that have been made across the borough.

The Council acknowledges that we cannot deliver this target alone – to be successful it will require the support and collaboration of central government, our residents and our businesses, and other governments internationally. The plan is ambitious, but necessary in order to provide a healthy and sustainable borough for the generations to come.

Whilst this plan focusses on our actions to 2030, we are fully accepting there will be more we can do both between now and our target date of 2030 and beyond. The role of the annual review of the action plan is to enable new ideas, new technology and changes in public opinion and legislation to be adopted and included.

Our aim for future generations of this borough is to leave a legacy of a green, sustainable borough in which green choices are affordable to all.

The investigation of the Council's (and the borough's) carbon footprint has identified that the biggest contributions to our carbon emissions are the use of diesel and other fuels, gas, and the waste we produce. When prioritising the actions within the plan these are the areas where we will look to concentrate our efforts.

During the next year the emphasis of the work will be on internal operations to showcase the Council as a community leader and on building community interaction through schools, businesses and community groups.

### **Carbon reduction measures**

Fundamental to becoming a carbon neutral borough is reducing our carbon emissions. The actions required to reduce carbon emissions across the borough has been broken down into 4 sections –

- Transport
- Energy and the Built Environment
- Consumption
- Waste and Water

We also then consider, as a fifth action area, the options for offsetting for those residual, remaining carbon emissions.

The sixth area of action is focused upon having a Council that is prepared and resilient for the effects of climate change.

The actions provided for within this plan have been assigned timescales for implementation. Whilst it is acknowledged that some of these will be subject to change, for example due to emerging technologies or pandemic restrictions, they illustrate how the Council is to prioritise and progress these actions during the coming 9 years, to the final position of a carbon neutral Borough in 2030.

The timescales have been broken down as:

- Short term = 2021 – 2023.
- Medium term = 2024 - 2027
- Long term = 2028 – 2030
- Ongoing / Annual – 9 year commitment, from 2021 – 2030

This action plan specifies those actions required across the borough, but also the actions that the Council is intending to take as an organisation and local employer. For ease, the actions that are borough wide are presented within the action tables in black, and those relating to the Council as an organisation and employer are provided in blue italic text.

In implementing those internal actions, marked in blue italics, we are seeking to act as a community leader, setting high standards to show the improvements that can be achieved, so we are able to help others around the borough in doing the same.

## 1.Transport

### Key messages

To achieve carbon neutrality within the borough, the large majority of vehicles on the road will need to be zero emission by 2030. This in turn requires an infrastructure to enable this transition.

The burden on transition and infrastructure development can be reduced in part by encouraging a shift to public transport and active travel (walking and cycling). However, the rural nature of some areas of the borough may see the continuing reliance on private vehicles.

The pandemic has required new ways of working for many people, including for some the ability to work from home or undertake less work-related travel. This reduction in work related travel should be supported as part of this action plan and the wider green recovery.

Commitment	Action	Partners	Timescale or target date
<b>Electric Vehicles</b>			
<b>Improved access to EV charging points across the borough</b>	200 public electric vehicles (EV) charging points to be provided across the borough by 2030	Central Government, LCC, local businesses	Ongoing Annual
<b>EV provision as part of developments within the borough</b>	EV charging facilities to be required as part of developments within the borough, as per the SRBC EV charging point developer guidance		Ongoing Annual
<i>EV provision as part of SRBC developments</i>	<i>EV charging facilities to be provided as part of SRBC developments, as per the SRBC EV charging point developer guidance</i>		<i>Ongoing Annual</i>
<i>Decarbonisation of SRBC fleet</i>	<i>100% SRBC fleet to be electric vehicles by 2030 (subject to suitable technology)</i>		<i>Ongoing Annual</i>
<b>Redistribution of Council owned parking spaces</b>	(With the exception of accessible parking spaces) prioritise electric vehicle and cycle parking on Council owned car parks spaces  Post pandemic, this will be reviewed to consider car sharing prioritisation too.		Short term
<i>Introduction of EV lease scheme</i>	<i>Introduction of staff lease scheme for electric and low emission vehicles</i>  <i>Longer term, consideration of an electric vehicle only staff lease scheme</i>		<i>Medium term</i>  <i>Long term</i>
<b>Promotion of EV funding opportunities</b>	To promote opportunities throughout the borough as they become available	Schools and colleges, local businesses, residents	Ongoing Annual
<b>Active Transport</b>			
<b>Encouraging active transport</b>	Completion of the green links programme, to provide 8km cycling routes and 5km Walking routes around the Borough.		Short term March 2022  Ongoing

	Use of planning process to ensure developments provide for active transport		Annual
	Consider provision of adult Bikeability refresher training		Ongoing Annual
<b>Delivery of central Lancashire strategy to promote active transport</b>	Use of planning process to ensure developments provide for access to public transport	LCC	Ongoing Annual
<b>Improved access to secure cycle storage facilities</b>	A minimum of 35 public secure cycle storage facilities to be provided across the borough by 2027	Local businesses	Medium term
<i>Further promote cycling incentives</i>	<i>Including the cycle to work scheme and cycle mileage, as appropriate</i>		<i>Ongoing Annual</i>
<b>Encouraging behavioural change</b>			
<b>Provision of a communication platform to facilitate car sharing</b>	Post pandemic, research potential platforms for use across the borough, with a view to promoting car sharing in the future	Local businesses, residents	Short term (subject to pandemic restrictions and advice)
<i>Investment in communications technology to allow remote staff working</i>	<i>Assessment of equipment, infrastructure and training required to enable remote staff working as appropriate.</i>		<i>Ongoing Annual</i>
<i>Produce a business travel plan</i>	<i>Undertake a corporate travel audit to establish a baseline, review current travel and options for further reductions</i>		<i>Short term</i>
<i>Offer personalised travel plans for staff and elected members</i>	<i>Encouraging staff and elected members to make more journeys using active transport, public transport or in shared car journeys.</i>		<i>Short term</i>
<b>Encourage use of business travel plans</b>	Encourage businesses within the borough to make use of travel plans for their operations and staff. To facilitate this through the planning process; provision of guidance documentation/templates; and advertising	Local businesses	Short term
<i>Consideration of corporate mileage rates</i>	<i>Consideration of incentivised mileage rates for electric vehicles and low emissions vehicles</i>  <i>Consideration of removing mileage rates for carbon based fuel vehicles</i>		<i>Medium term</i>  <i>Long term</i>
<b>Information and awareness raising</b>	To facilitate use of public transport, car sharing, schemes, active transport and electric vehicles	LCC, schools and colleges, local businesses, residents	Short term
<b>Working for national change</b>			
<i>Lobby national Government</i>	<i>To provide fiscal incentives for the uptake of electric vehicles, provision of an</i>		<i>Ongoing Annual</i>

	<i>adequate infrastructure and use of active transport. To provide a level playing field for the provision and use of public transport across the country</i>		
<b><i>Respond to transport related consultations</i></b>	<i>To facilitate / promote delivery of above actions at earliest opportunity</i>		<i>Ongoing Annual</i>

In addition to the above actions, the Council has already committed to a large number of other transport related improvements across the Borough as part of its Air Quality Action Plan. For ease, these are provided as Appendix 1 to provide a full account of all proposed transport related actions.

DRAFT

## 2. Energy and the Built Environment

### Key messages

Energy production across the borough needs to be decarbonised on a large scale. To achieve carbon neutrality across the borough, emissions from buildings will need to be close to zero.

To achieve this, there will need to be a large-scale retrofitting programme for the existing housing stock (for example, to replace thousands of traditional gas boilers), improved energy efficiency of the structure of the building and enhanced reliance on renewable energy sources. Likewise, new buildings need to be built to a higher standard with energy efficiency and alternative renewable power given a priority.

A barrier to this change is likely to be the cost – there may need to be policy change at a national level to make such improvements financially viable for householders and businesses. There would also need to be a sufficient supply of competent installers to meet householder demand.

This borough wide change to the vast majority of domestic housing, including some properties granted but not yet built, is considered to be the largest single area of work required within this action plan. Without this, the carbon neutral target of 2030 may not be possible. It is this area of improvement that will require significant focus, investment and co-operation of the borough's residents during the coming decade if we are to meet our 2030 goal. The financial costs of retro-fitting housing is not to be underestimated, and we shall be lobbying national government to make this an affordable option for all.

At the same time, works are needed to reduce energy demand, through behavioural change.

The Council's own estate of buildings will need investment to 2030 in order for them to operate as carbon neutral. To this end we have started to undertake energy audits of the estate to prioritise those using the most energy and plan for the improvements required to the estate in the coming years.

For other buildings within the borough, we will be lobbying central Government to provide affordable retrofitting options for householders to allow them, at an affordable cost, to improve the carbon efficiency of their home.

Commitment	Action	Partners	Timescale
<b>Improvements to Buildings</b>			
<b>Make best use of the planning processes to ensure all new housing stock is sustainable in design and affordable to heat</b>	Including encouragement of renewable energy generation	LCC, developers	Ongoing Annual
<b>Work with private landlords and housing associations to encourage best practice</b>	Showcase high quality developments and best practice	Private landlords, local housing associations	Short term
	Enforce housing legislation to ensure statutory compliance		Short term
	Create a voluntary code of practice		Short term

<b>Enforce private rented Minimum Efficiency Standards regulations</b>	Work with landlords to secure compliance		Ongoing Annual
<b>Investigate domestic retrofitting options</b>	To understand emerging technologies, and those options most efficient and effective for the borough		Short term
<b>Retrofit a domestic property</b>	SRBC to organise, to use as a flagship of best practice for the borough	Schools and colleges, local businesses, residents	Medium term
<i>The Council will seek to lead by example in its use of decarbonised energy</i>	<i>Production of decarbonisation plans for the Council estate</i> <i>Implement findings of decarbonisation plans across the Council estate</i>		<i>Ongoing Annual</i>
<i>Use LED lighting across the Council estate</i>			<i>Ongoing Annual</i>
<b>Work with colleges and businesses to provide training opportunities</b>	To ensure the provision of training to meet local demand for installation of new technologies and retrofitting for existing housing stock	Schools and colleges, apprenticeship providers	Short term
<b>Seek funding opportunities for low carbon heating</b>	To expediate the implementation of energy and building related actions, for example via public sector decarbonisation schemes		Ongoing Annual
<b>Energy Improvements</b>			
<b>Investigate potential for district heat networks</b>	Produce an options paper, report to elected members.	LCC	Short term
<b>Formation of a renewable energy co-op</b>	Working with residents to form a co-op for the local production of renewable energy	Local businesses, voluntary sector, residents	Short term
<i>All electricity will be purchased via green tariffs</i>	<i>Rolling programme as present Council tariffs expire</i>		<i>Ongoing Annual</i>
<b>Investigate actions needed to improve capacity to store low carbon energy on Council owned land</b>	Produce an options paper, report to elected members	LCC, local businesses	Medium term
<b>Examine the possibility of large-scale solar projects within the borough</b>	Produce an options paper, report to elected members	LCC Renewable energy Co-op	Short term
<i>Make use of emerging technology to continually</i>	<i>Continue to investigate opportunities for low carbon funding</i>		<i>Ongoing Annual</i>

<i>improve how we act as an organisation</i>	<i>Ensure SRBC developments make use of low carbon technologies and set an example of good practice for other development within the Borough</i>		
<i>Annual reporting of the Council's GHG emissions</i>	<i>Reporting of emissions arising from Council activities and improvements</i>		<i>Ongoing Annual</i>
<b>Assist small businesses in conducting their own energy audits</b>	Provide tailored information and advice to enable small businesses to assess their carbon footprint, produce decarbonisation plans and reduce energy demands	Local businesses	Short term
<b>Learning from best practice</b>	Learning from best practices in Councils such as Bristol, Coventry and Cornwall where successful progress has been made	Local Authorities	Ongoing Annual
<b>Encouraging behavioural change</b>			
<b>Raise public awareness of smoke control legislation</b>	Raise awareness of, and enforce, smoke control legislation to reduce the illegal burning of wood and solid fuels		Short term
<b>Promote national Government low carbon incentives within the borough</b>	Provide information on emerging technologies and funding methods for residents and businesses		Ongoing Annual
<b>Information and awareness raising</b>	To reduce consumer energy demand, and improved energy efficiency of buildings	LCC, schools and colleges, local businesses, residents	Ongoing Annual
<b>Working for national change</b>			
<b>Lobby national Government to ensure low carbon energy is available and affordable for everyone</b>	Lobby government to provide affordable net-zero measures that are accessible to all  Lobby government to raise the minimum standards for all new build projects via the planning process and building regulations		Ongoing Annual
<i>Respond to energy and built environment related consultations</i>	<i>To facilitate / promote delivery of above actions at earliest opportunity</i>		<i>Ongoing Annual</i>



### 3.Consumption

#### Key messages

In order to reduce consumption, it will be necessary to raise awareness amongst residents and businesses as to the energy required to produce and transport the goods or utilities in question. This in turn can lead of behavioural change and a reduction in consumption. Small changes, by many users across the borough, has the potential to bring large savings in consumption related energy.

In this regard the Council, as an employer and large energy user, should seek to set examples of best practice and encourage the same across the borough.

Commitment	Action	Partners	Timescale
<b>Reducing consumption</b>			
<i>As an organisation we will seek to reduce our purchase and use of high energy commodities, for example single use plastics and meat based products.</i>	<i>Annual review of single use plastics strategy.</i>  <i>Council has committed to eliminate the use of single use plastics by 2025</i>  <i>.</i>		<i>Annual</i> <i>Ongoing</i>  <i>Medium term</i>
<b>Provide free public access water fountains</b>	Post pandemic implement 50 fountains pledge, providing free public access water fountains across the Bborough	Schools and colleges, local businesses	Medium term, or earlier as safe to do so
<i>We will move to a more plant based menu for functions and meetings, and to purchase products made within the UK in order to reduce transport miles.</i>	<i>As a Council we seek to set an example as to how to offer healthy, more plant based menu items whilst supporting local food businesses and reducing food miles</i>		<i>Annual</i> <i>Ongoing</i>
<b>We will also work with partners, businesses and residents to encourage responsible consumption and share best practice.</b>	Campaigns and events to support buying local, buying seasonal	Schools and colleges, local businesses, voluntary sector, residents	Short term
<b>Work with schools, colleges and partners to encourage more low carbon cooking and</b>	Both by schools/colleges and outside these environments by the students and staff	LCC, school meal providers, schools and colleges	Short term

<b>meals, and reduce food waste</b>			
<i>Review Council procurement procedures</i>	<i>To ensure environmental implications are adequately considered and weighted for all procurement activities</i>		<i>Short term</i>
<i>Review of Council's use of insecticides and herbicides</i>	<i>To consider environmental implications</i>		<i>Short term</i>
<i>Work to improve the carbon emissions of Council events</i>	<i>Provision of environmental assessments for all large Council organised events by 2027</i>  <i>Council organised events to be carbon neutral by 2030</i>		<i>Medium term</i>  <i>Long term</i>
<i>Reduce consumption of paper and cardboard across all Council activities</i>	<i>This will include a paper audit during 2022, to inform and influence change</i>  <i>We will reduce paper and cardboard consumption by 10% each year to 2024,</i>  <i>We will reduce paper and cardboard consumption by a further 5% each year to 2027</i>		<i>Short term</i>  <i>Short term</i>  <i>Medium term</i>
<b>Reduce consumption by use of repair groups</b>	Facilitate local repair café/ groups to encourage repair instead of replacement	Local businesses, voluntary sector	Short term
<b>Use of street trading consents to prevent use of single use plastics</b>	Post pandemic, revision of Council street trading consent conditions to reduce use of single use plastics	Local businesses	Medium term, or earlier as safe to do so
<b>Work to reduce packaging of goods</b>	Work with local manufacturers, suppliers, distributors and retailers to reduce packaging of goods, enabling consumer choice and reducing purchase of unnecessary packaging.	Local businesses	Short term
<b>Investigate potential reduction in consumption within the agricultural improvements</b>	Investigate potential savings and improvements across the agricultural sector, and how the Council can support the agricultural sector	NFU, agricultural sector	Short term
<b>Learning from best practice</b>	Learning from best practices in Councils and organisations where successful progress has been made	Local Authorities, school and colleges, businesses	Ongoing Annual
<b>Repair and re-use</b>			

<b>Reduce consumption by use of repair groups</b>	Facilitate local repair café/ groups to encourage repair instead of replacement	Local businesses, voluntary sector	Short term
<b>Facilitate a cycle repair facility</b>	Facilitate local facilities to encourage repair instead of replacement	Local businesses, residents Inc SRBC	Short term
<b>Working for national change</b>			
<i>Respond to consultations</i>	<i>To facilitate / promote delivery of above actions at earliest opportunity</i>		<i>Ongoing Annual</i>

DRAFT

## 4.Waste and Water

### Key messages

Much work has already been done locally and nationally to reduce domestic waste going to landfill, and improve recycling.

However, waste production across the borough can be further reduced in the following ways:

- Reducing the amount of waste produced
- Re-using materials / waste where possible
- Recycling waste in order to minimise the volume being sent to landfill

This may require further behavioural change as improvements are made to the services available.

Commitment	Action	Partners	Timescale
<b>Reducing waste</b>			
<b>We will work with partners, businesses and residents to reduce the amount of waste produced, promote reuse and recycling of waste and examine means of using waste as an energy source.</b>	Investigate use of waste as an energy source	LCC, contract service providers, schools and colleges, local businesses, residents	Ongoing Annual
	Investigate recycling options for harder to recycle materials		Ongoing Annual
	Implement collection of hard to recycle items within Council occupied properties		Medium term
	Implement collection of hard to recycle items across the borough		Long term
	Investigate new technologies available to improve our recycling service		Long term
	Work with partners to make best use of technologies and maximise recycling opportunities		Ongoing Annual
	Investigate the introduction of a business recycling collection scheme		Short term
	Introduce a business recycling collection scheme		Medium term
<b>Investigate use of rainwater harvesting</b>	<i>Investigate the use of rainwater harvesting systems in council estate.</i>	United Utilities, schools and colleges, local businesses, residents	<i>Short term</i>
	Promote safe use of systems with businesses, residents and schools		Short term
<i>As an organisation we will strive to lead by example, reporting our consumption and all those measures we are taking to improve our performance.</i>	<i>Water &amp; waste monitoring – benchmarking, reporting and improving</i>		<i>Ongoing Annual</i>
	<i>Learn from best practice and promote this to local businesses and residents</i>		<i>Ongoing Annual</i>
	<i>By 2027 the Council will not send any of its own waste to landfill</i>		<i>Medium term</i>

<b>As a borough, we will aim to send zero waste to landfill by 2030</b>		LCC, Service providers, schools and colleges, local businesses, residents	Long term
<i>The Council has already committed to eliminating the use of Single Use Plastics by 2025.</i>	<i>Delivery of the SUP strategy including an annual review of our activities</i>		<i>Medium term</i>
<b>Investigate those improvements than can be made to our recycling service</b>	Including the goods we are able to recycle and those we are able to offer the services to.	Service providers, schools and colleges, local businesses, residents	Ongoing Annual
<b>Make best use of new technology to continually improve waste collection and recycling services</b>	Making services accessible to all	LCC, Service providers, schools and colleges, local businesses, residents	Ongoing Annual
<b>Work with schools and colleges to promote sustainable use of water and elimination of waste</b>		LCC, schools and colleges	Short term
<b>Investigate potential agricultural improvements</b>	Investigate potential savings and improvements across the agricultural sector, and how the Council can support improvements	NFU, agricultural sector	Short term
<b>Encouraging behavioural change</b>			
<b>Work with United Utilities, partners, businesses and residents to promote the responsible use of water throughout the borough.</b>	<p>Promote responsible use of water amongst businesses and residents.</p> <p>Promote use of water saving devices such as tap inserts, water efficient showerheads and dual flush converters to reduce water demand</p> <p>Encourage the use of grey water storage for developments within the Borough</p>	United Utilities, schools and colleges, local businesses, residents	<p>Ongoing Annual</p> <p>Short term</p> <p>Short term</p>
<b>Promote local repair and re-use activities</b>	<p>Promote local repair groups</p> <p>Promote local donation points for the re-use of goods</p>	Local businesses, voluntary sector, residents	<p>Short term</p> <p>Short term</p>
<b>Work with residents to improve the percentage of waste recycled</b>		Residents	Ongoing Annual
<b>Working for national change</b>			

<b>Learning from best practice</b>	Learning from best practices in Councils where successful progress has been made	Local Authorities	Ongoing Annual
------------------------------------	--	-------------------	----------------

## Off-setting

The Council is keen to prioritise carbon reduction over off-setting, however acknowledging that off-setting has a role to play. Whilst we do not presently use the actions below to formally calculate carbon offsetting, the measures below do provide offsetting functions as well as wider ecological benefits for the Borough

<b>Commitment</b>	<b>Action</b>	<b>Partners</b>	<b>Timescale</b>
<b>Tree planning programme</b>	One tree for every resident, planting of 110,000 trees including 1 tree per primary school child as part of Queens Green Canopy platinum jubilee celebrations	LCC, schools and colleges, local businesses, voluntary sector, residents	Medium term
	Continue to work with schools on additional tree planting		Short term
<i>Protect and enhance existing Council woodlands</i>	<i>To promote biodiversity across the Borough</i>		<i>Ongoing Annual</i>
<i>Protect and enhance existing Council wild meadows</i>	<i>To promote biodiversity across the Borough</i>		<i>Ongoing Annual</i>
<b>Investigate peat conservation opportunities</b>	Investigate potential local actions for improvements and conservation to peatlands	Lancashire Peat Partnership, Wildlife Trust for Lancashire, voluntary sector	Short term
<b>Ecological assessments for developments within the borough</b>	Through the planning process, provision of ecological assessments for proposed developments	LCC	Ongoing Annual
<i>Promote development of bee friendly habitats</i>	<i>Investigate how Council estate can be used safely to facilitate bee keeping</i>		<i>Short term</i>
	<i>Utilisation of council assets for bee keeping as identified</i>		<i>Medium term</i>
<b>Investigate additional carbon capture technologies</b>	Investigate those options suitable for the borough	Local businesses, agricultural sector	Short term
	Seeking funding opportunities for implementation of identified carbon capture technologies, including emerging markets for CO <sub>2</sub> use		Medium term
<b>Promotion of re-wilding</b>	Encouraging re-wilding of areas of gardens and land across the Borough to provide food, shelter and corridors for wildlife	Schools and colleges, local businesses, voluntary sector, residents	Short term
<b>Investigate additional potential offsetting measures</b>	Investigate potential local actions for improvements and conservation	LCC, schools and colleges, local businesses,	Short term

		voluntary sector, residents	
--	--	--------------------------------	--

DRAFT

## Methods of delivery

<b>Commitment</b>	<b>Action</b>	<b>Timescale</b>
<b>Develop a climate emergency staff forum</b>	Training elected members and staff in climate emergency issues, to increase engagement and awareness	Short term
	Formation of a staff forum	Short term
<b>Develop a climate emergency citizen assembly for the borough</b>	Provide a forum for inclusion of residents, to support community initiatives, share best practice and further engage local communities	Short term
<b>Make best use of emerging technology</b>	In all areas ensure we are making best use of new technology, where possible seeking external funding opportunities and engaging in pilot schemes.	Annual Ongoing
<b>Engage with schools and colleges</b>	Provide a forum via the schools for the involvement of young people throughout the borough	Short term
<b>Make a greater difference by working in partnership with others</b>	Participate in a cross Lancashire Local Authority group to share best practice, and improve funding opportunities	Short term
<b>Communicate our work internally and within our community</b>	Use of Council website, social media, parish councils, community Hubs, voluntary sector	Short term
<b>Strive for continuous improvement and learn from best practice</b>	Continue to explore a wide range of technologies and effective outcomes	Annual Ongoing
<b>Climate emergency impact to be considered as part of all Council reports</b>	In all areas, the climate emergency impact of Council decisions requires full consideration.	Short term
<b>Staff volunteering programmes</b>	Facilitate staff volunteering for community related activities that support the Climate Emergency agenda and action plan.	Short term



## Resilience

Climate change is not only a challenge of the future. We are already observing changes in the UK climate, with average temperatures having risen by around 1°C over the last century. We are seeing a trend towards warmer winters and hotter summers, sea levels around our coast are rising by around 3mm a year and there is emerging evidence of changing rainfall patterns [2].

In 2017 the Government published the UK climate change risk assessment [2]. The report identifies six priority risk areas

- flooding and coastal change
- to health and well-being from high temperatures
- water shortages
- to natural capital (including freshwater ecosystems, soils and biodiversity)
- to food production and trade
- from pests and diseases and invasive non-native species

This national risk assessment is due to be revised in 2022.

Further information about our resilience works can be found within the Council's Climate Emergency strategy, which can be accessed at [Climate Change Emergency - South Ribble Borough Council](#)

**Figure 1. The Adaptation Sub-Committee's assessment of the top six areas of inter-related climate change risks for the UK [3]**



In acknowledging the effects of climate change, and the likely future effects, we must plan for actions to prepare the borough for the effects of these changes and put in place actions to mitigate their effects.

Our resilience actions will include:

### Infectious Diseases

Commitment	Action	Partners	Timescale
<b>Tackling infectious disease</b>	Continue to investigate cases and outbreaks of food and water related infectious diseases	National Government, Food Standards Agency, Public Health England, United Utilities, Chartered Institute of Environmental Health (CIEH)	Annual Ongoing
<b>Responding to emerging pathogens</b>	Continue to work with partners to identify and respond to emerging cases and outbreaks of infectious diseases	National Government, Food Standards Agency, Public Health England, CIEH	Annual Ongoing

### Food safety

Commitment	Action	Partners	Timescale
<b>SRBC Sustainable food procurement</b>	Reduce volume of meat used and ordered, purchase more local and seasonal food to reduce food miles	National Government, Food Standards Agency, DEFRA, trading standards service, Local Government Association, PHE, CIEH	Annual Ongoing
<b>Continuing to meet the Councils</b>	Continue to ensure that food manufactured, stored, distributed,	National Government, Food Standards Agency,	Annual Ongoing

<b>statutory food safety commitments</b>	prepared and sold within the Bborough is safe for human consumption.	DEFRA, trading standards service, Local Government Association, PHE, CIEH	
<b>Continuing to inform consumer choices</b>	Maintenance of the national food hygiene rating scheme	Food Standards Agency	Annual Ongoing
<b>Continuing to participate in the national food safety sampling programme</b>	Working with partners to target the annual sampling programme to focus attention on foods of high risk, emerging risks and new / novel foodstuffs, imported foods	National Government, Food Standards Agency, DEFRA, trading standards service, Local Government Association, PHE, CIEH	Annual Ongoing
<b>Working with partners to promote best practice and ensure consistency</b>	Sharing best practice, avoiding duplication of work, providing shared training opportunities	The food safety technical group, forming part of Environmental health Lancashire	Annual Ongoing

## Planning and Flooding

<b>Commitment</b>	<b>Action</b>	<b>Partners</b>	<b>Timescale</b>
<b>Consider climate emergency in all planning developments</b>	Assess likely impact of climate change and impact upon proposed development to ensure the development can withstand changes and does not exacerbate the problem	National Government, Environment Agency, Lancashire County Council	Annual Ongoing
<b>Embed climate resilience within planning process</b>	Continued collaboration with Lancashire County Council and the Environment Agency  Ensure flood defences, excess heat are considered as part of planning applications.	National Government, Environment Agency, Lancashire County Council	Annual Ongoing
<b>Encourage re-gardening</b>	Encourage change from hard, impervious surface such as concrete to gardens and ponds to improve biodiversity and reduce water run off	Residents forum, community hubs	Short term
<b>Reduce soil erosion along rivers</b>	Work with landowners and farming community to encourage planting and green banking protection measures	National Government, Environment Agency, Lancashire County Council, local landowners, community hubs	Short term
<b>Continue to provide a timely and robust response to local flooding events</b>	Continue to provide support to residents and local businesses following local flooding events	National Government, Environment Agency, Lancashire County Council	Annual Ongoing

## Performance – how we demonstrate success

On a regular basis the Climate Emergency strategy and action plan will be revised to update elected members and local communities on the progress that has been made in the preceding period. The strategy and plan will also be revised periodically to take account to emerging technologies, funding streams and best practice to allow our actions to evolve in a targeted and effective manner.

These updates, where possible, will include carbon savings and additional impacts.

The Council will calculate and report greenhouse gas emissions annually.

## Resources

The Council has a designated climate emergency budget of £250,000 to date, of which approximately £200,000 remains.

Additional substantial funding will be required to achieve this action plan over the coming years. This will be requested as required.

## References

- 1 The Met Office. <https://www.metoffice.gov.uk/weather/climate-change/what-is-climate-change>, (accessed 27th April 2020)
- 2 Department for Environment, Food and Rural affairs, UK Climate Change Risk Assessment 2017 [UK Climate Change Risk Assessment 2017 - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/552212/UK_Climate_Change_Risk_Assessment_2017_synthesis_report.pdf) (accessed 26<sup>th</sup> February 2021)
- 3 Committee on Climate Change (2016) UK Climate Change Risk Assessment 2017 Synthesis Report, [www.theccc.org.uk/uk-climate-change-risk-assessment-2017/synthesis-report/](https://www.theccc.org.uk/uk-climate-change-risk-assessment-2017/synthesis-report/) (accessed 26<sup>th</sup> February 2021)

DRAFT

## Glossary

BEIS – The department for Business, Energy and Industrial Strategy

Biodiversity – The variety of animal and plant life on Earth

Carbon budget – the amount of carbon dioxide that can be emitted to be in line with keeping temperatures well below 2°C and pursue a 1.5°C limit to rising temperatures

Carbon dioxide – a key greenhouse gas with a long life-time in the atmosphere.

Carbon neutral – having no net release of carbon dioxide into the environment. Carbon Neutral may be used as short hand for Net Zero Greenhouse Gas emissions, taking into account our direct emissions in the city from energy use and transport but also our total indirect emissions which includes aviation and the consumption of goods and service produced elsewhere.

CO<sub>2</sub>e - this stands for carbon dioxide equivalent. This allows the comparison and inclusion of other GHGs (e.g. nitrous oxide and methane) as well as carbon dioxide. It represents the corresponding amount of carbon dioxide that would be required to produce the same level of warming as other GHGs.

Carbon offsetting – practices to neutralise remaining emissions that cannot be removed entirely

CIEH – Chartered Institute of Environmental Health

Decarbonisation - Reducing the carbon emissions from an energy system.

DEFRA - Department for Environment, Food and Rural Affairs

Direct Emissions - Direct emissions refers to Scope 1 and 2 emissions in the Greenhouse Gas Emissions Protocol and include the Council's use of gas, electricity, transport fuel and water.

EA – Environment Agency

FSA – Food Standards Agency

GHG – Greenhouse gases are those gaseous constituents of the atmosphere, which absorb and emit radiation at specific wavelengths within the spectrum of thermal infrared radiation emitted by the Earth's surface, by the atmosphere itself, and by clouds. This property causes the greenhouse effect. Water vapor (H<sub>2</sub>O), carbon dioxide (CO<sub>2</sub>), nitrous oxide (N<sub>2</sub>O), methane (CH<sub>4</sub>), and ozone (O<sub>3</sub>) are the primary greenhouse gases in the Earth's atmosphere. Moreover, there are a number of entirely human-made greenhouse gases in the atmosphere, such as the halocarbons and other chlorine- and bromine containing substances, dealt with under the Montreal Protocol. Besides CO<sub>2</sub>, N<sub>2</sub>O, and CH<sub>4</sub>, the Kyoto Protocol deals with the greenhouse gases sulphur hexafluoride (SF<sub>6</sub>), hydrofluorocarbons (HFCs), and perfluorocarbons (PFCs). (IPPC)

Greenhouse effect - Greenhouse gases effectively absorb thermal infrared radiation, emitted by the Earth's surface, by the atmosphere itself due to the same gases, and by clouds. atmospheric radiation is emitted to all sides, including downward to the Earth's surface. Thus, greenhouse gases trap heat within the surface-troposphere system. This is called the greenhouse effect. (IPPC)

Global warming – an increase in combined surface, air and sea temperatures averaged over the globe and over a 30-year period (IPPC)

IPCC – Intergovernmental Panel on Climate Change, the United Nations body for assessing the science relating to climate change

Kyoto Protocol – this commits industrialised countries to limit and reduce GHG emissions based upon the 1990 levels. (United Nations)

LCC – Lancashire County Council

NOx – term for the nitrogen oxides that are most relevant for air pollution, namely nitric oxide and nitrogen dioxide. NOx gases react to form smog and acid rain as well as being central to the formation of fine particles (PM) and ground level ozone, both of which are associated with adverse health effects.

Offsetting - Carbon offsetting refers to the purchase of a tradeable unit, representing emissions rights or emissions reductions, to balance the climate impact of an organisation, activity or individual. Although they can be stored

PHE – Public Health England

PM – particulate matter. Particulate matter is formed in the atmosphere because of chemical reactions between pollutants. These particles include dust, dirt, soot, smoke, and liquid droplets. Particulate matter is in the air pollution emitted from vehicles, factories, and burning of fossil fuels

Scope 1 emissions– direct GHG emissions – these occur from sources that are owned or controlled by the company, for example, emissions from combustion in owned or controlled boilers, furnaces, vehicles, etc.; emissions from chemical production in owned or controlled process equipment (Greenhouse Gas Protocol.org). They are mainly energy related.

Scope 2 emissions– Electricity indirect GHG emissions – this accounts for GHG emissions from the generation of purchased electricity consumed by the company. Purchased electricity is defined as electricity that is purchased or otherwise brought into the organisational boundary of the company. Scope 2 emissions physically occur at the facility where electricity is generated. (Greenhouse Gas Protocol.org).

Scope 3 emissions – all other greenhouse gas emissions that occur as a result of activities taking place within wider operations, supply chains, investments, etc.

Sequestration - the uptake of carbon-containing substances, in particular carbon dioxide from the atmosphere.

Solare PV – Solar Photovoltaic

SRBC – South Ribble Borough Council

Sustainability – meeting the needs of current generations, without compromising future generations or the environment

Vector - Vectors are mosquitoes, ticks, and fleas that spread diseases. A person who gets bitten by a vector and gets sick has a vector-borne disease.

WHO – World Health Organisation

## Appendix 1 – Summary of actions from the Air Quality Action Plan 2018

### Identified Actions and Lead Authority

Action	Broad Topic Area	Lead Authority/Department
To publicise and encourage the use of the Lancashire based Air Quality Guidance Document for Developers.	Planning – policy / development control	SRBC – Environmental Health / Planning
To include the above air quality guidance document within the revised Central Lancashire Core Strategy	Planning - policy	SRBC - Planning
To develop and embed a low emission strategy into planning decisions	Planning – policy / development control	SRBC – Planning / Environmental Health
To require a suitable air quality assessment in line with a published Air Quality Guidance Document for Developers for all planning applications as identified within the document	Planning – development control	SRBC – Planning / Environmental Health
Develop an ‘Electric Vehicle Charging Points Guidance for Development’ guidance document and have this included within the revised Central Lancashire Core Strategy	Planning - policy	SRBC – Environmental Health
Ensure adequate Electrical Vehicle charging infrastructure is provided on all Planning Applications in line with the Council’s Electric Vehicle Charging Points Guidance for Developments	Planning – development control	SRBC - Planning
Action	Broad Topic Area	Lead Authority/Department
Require suitable travel plans to be produced, and implemented on all relevant developments in line with the low emissions strategy	Planning – development control	SRBC - Planning



<b>Require secure cycle storage to be included on all relevant domestic, commercial, industrial, and leisure developments</b>	Planning – development control	SRBC - Planning
<b>Require adequate changing facilities to be provided for use of staff / visitors for all relevant commercial and industrial developments</b>	Planning – development control	SRBC - Planning
<b>Promotion of living walls / green roofs</b>	Planning	SRBC – Planning / Environmental Health
<b>Investigate ways to limit the use of solid fuel heating in developments</b>	Planning	SRBC – Planning / Environmental Health
<b>Improved Planning enforcement</b>	Planning	SRBC – Planning / Environmental Health
<b>Securing four major road developments identified within the Lancashire County Council 'Central Lancashire Highways and Transport Masterplan'</b>	Infrastructure	Lancashire County Council – City Deal / Highways
<b>Action</b>	<b>Broad Topic Area</b>	<b>Lead Authority/Department</b>
<b>To review all traffic light sequencing to reduce the amount of standing traffic</b>	Infrastructure	Lancashire County Council – Highways, with input from SRBC – Environmental Health
<b>To investigate the provision of a link road between Centurion Way and Tomlinson Road</b>	Infrastructure	SRBC - Planning / Environmental Health
<b>Consider road layouts within the AQMA's to see whether</b>	Infrastructure	SRBC – Environmental Health

improvements can be made to reduce congestion		Lancashire County Council – Highways
Look to improve signage to re-direct HGV traffic away from areas of poor air quality	Infrastructure	Lancashire County Council – Highways
Work with Highways England to improve signage to the motorways to advise HGV's to use Junction 29 instead of junction28	Infrastructure	Highways Agency SRBC – Environmental Health
Provide advice and contacts to businesses to help them chose low emission vehicles, & develop travel plans	Infrastructure	SRBC - Environmental Health Lancashire County Council – Highways
Improve the cycle infrastructure within the borough, especially along routes to schools and employment sites	Infrastructure	Lancashire County Council – Highways
Maintain & Sweep cycle routes on a regular basis throughout the borough	Infrastructure	Lancashire County Council – Highways SRBC - Neighbourhoods
Improve the electric vehicle infrastructure across the borough	Infrastructure	Lancashire County Council SRBC
<b>Action</b>	<b>Broad Topic Area</b>	<b>Lead Authority/Department</b>
Provide electric vehicle charging points on council owned car parks and buildings	Infrastructure	SRBC – Car parking
Offer free or reduced parting tariffs for electric vehicles	Infrastructure	SRBC – Car Parking
Anti-Idling Campaign in declared AQMA's and outside schools, colleges and leisure centres	Infrastructure	SRBC – Environmental Health Schools, Colleges
Encourage the greater use of public Transport	Buses & Taxis	SRBC -

<b>Work with taxi firms to encourage the uptake of low emission vehicles (Electric)</b>	Buses & Taxis	SRBC – Licensing / Environmental Health
<b>Further reduce the age limit of taxis within the borough</b>	Buses & Taxis	SRBC – Licensing / Environmental Health
<b>Stop taxis and buses idling within AQMA's and outside schools &amp; Colleges</b>	Buses & Taxis	SRBC – Licensing / Environmental Health Lancashire County Council - Highways
<b>To consider a reduced taxi license fee for electric vehicles</b>	Buses & Taxis	SRBC – Licensing / Environmental Health
<b>To work with both bus and taxi companies to apply for any grant bids available</b>	Buses & Taxis	SRBC – Licensing / Environmental Health Public Health Lancashire
<b>Implement an 'Electrify campaign – encouraging businesses to only use electric taxis</b>	Buses & Taxis	SRBC – Environmental Health
<b>Action</b>	<b>Broad Topic Area</b>	<b>Lead Authority/Department</b>
<b>Encouraging Car Sharing within the borough</b>	Travel Choice & Education	SRBC – Environmental Health Lancashire County Council Public Health Lancashire
<b>Development and delivery of education programmes to schools</b>	Travel Choice & Education	SRBC – Environmental Health Schools, Colleges
<b>Development of educational material for businesses</b>	Travel Choice & Education	SRBC – Environmental Health / Economic Development
<b>Development and run a campaign to reduce school traffic e.g. walk/cycle to school</b>	Travel Choice & Education	SRBC – Environmental Health Schools, Colleges
<b>Investigate the provision of personal travel plans for residents and employees within the borough</b>	Travel Choice & Education	SRBC – Environmental Health

<b>Promote cycling within the borough, including cycle to work day, salary sacrifice scheme</b>	Travel Choice & Education	SRBC – Environmental Health / Sports Development
<b>Promote walking within the borough, including promotion of walking routes, the Leyland Loop</b>	Travel Choice & Education	SRBC – Environmental Health / Community
<b>Encourage ‘walk to school’ and the use of ‘walking buses’ across the borough for all schools</b>	Travel Choice & Education	SRBC – Environmental Health / sports development Schools, Colleges
<b>Encourage elected members to car share and use alternative forms of transport, in particular to council meetings and functions</b>	Internal to SRBC	SRBC – Leader, Leader of the opposition
<b>Action</b>	<b>Broad Topic Area</b>	<b>Lead Authority/Department</b>
<b>Replace the mayoral car with an electric car</b>	Internal to SRBC	SRBC – Neighbourhood Services / Members
<b>Provide education and information relating to air quality through members learning hours, leaflets and councillor connect</b>	Internal to SRBC	SRBC – Environmental Health
<b>Air Quality shall be considered within the decision making process on every report to cabinet, council, portfolio holder decision etc</b>	Internal to SRBC	SRBC – Democratic Services / Environmental Health
<b>Replace the civic centre pool car with an electric car</b>	Internal to SRBC	SRBC - Neighbourhoods
<b>Systematically replace the depot vans with electric vehicles</b>	Internal to SRBC	SRBC - Neighbourhoods
<b>Systematically replace grounds vehicles with electric vehicles as technology becomes available</b>	Internal to SRBC	SRBC - Neighbourhoods

<b>The provision of electric vehicle charging points at council buildings, initially the civic centre and depot. These may be provided free of charge to enable the installation of cheaper charging points and encourage the uptake of electric vehicles</b>	Internal to SRBC	SRBC – Neighbourhoods / Property Services
<b>Apply for the Workplace EVR point Government scheme</b>	Internal to SRBC	SRBC - Neighbourhoods
<b>Action</b>	<b>Broad Topic Area</b>	<b>Lead Authority/Department</b>
<b>Sign up to the nhs fleet solutions salary sacrifice scheme' this allows staff to purchase via salary sacrifice a new car (to be restricted to electric vehicles only) including all insurance, tax, and servicing</b>	Internal to SRBC	SRBC – Human Resources / Environmental Health
<b>Provide secure lockable cycle storage facilities at the civic and depot</b>	Internal to SRBC	SRBC - Neighbourhoods
<b>Provide suitable changing rooms and storage facilities for use of staff</b>	Internal to SRBC	SRBC – Neighbourhoods / Property Services
<b>Continue with the 'bike to work' salary sacrifice scheme</b>	Internal to SRBC	SRBC – Human Resources
<b>Provide cycle reassurance training for any member of staff, elected members who wish to receive it</b>	Internal to SRBC	SRBC – Sports Development
<b>Encourage staff to use alternative modes of travel e.g. cycling and walking</b>	Internal to SRBC	SRBC – Comms
<b>Promote car sharing among staff</b>	Internal to SRBC	SRBC - Comms
<b>Alter the policy to allow essential users to leave their cars at home and walk/cycle to work on certain days in line with business requirements and manager agreement</b>	Internal to SRBC	SRBC – Extended leadership Team

without the risk of loss of the lump sum		
Develop an internal travel plan and offer individual travel planning guidance to staff and elected members	Internal to SRBC	SRBC – Environmental Health

DRAFT

## South Ribble Council Forward Plan – Notice of Executive Decisions

**For the Period: 1 July 2021 - 30 June 2022**

This document is a notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

It gives 28 days' notice of the following:

- 1) 'key' decisions and other major decisions which the Cabinet expects to take during the next twelve month period;
- 2) decisions that are likely to be taken in private; and
- 3) individual Executive Member Decisions under delegated powers that are likely to be taken in private.

The document is updated as required and is available to the public on the Council's website at [www.southribble.gov.uk](http://www.southribble.gov.uk).

### Key Decisions

A 'Key' Decision is defined as any decision in relation to a Cabinet function which is likely:

- (a) To result in the Council incurring expenditure which is, or the making of savings which are significant. The financial threshold above which expenditure/savings become significant is set at £100,000. The financial threshold is applicable to both revenue and capital budgets; or
- (b) To be significant in terms of its effect on the communities living in an area comprising two or more Council wards.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless 28 days' notice have been given in this document.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in this document in accordance with General Exception and Special Urgency provisions, set out in Access to Information Procedure Rules.

The Cabinet is made up of the Leader, Deputy Leader and three other Cabinet Members with the following portfolios:

Leader of the Council and Cabinet Member (Strategy and Reform)	Councillor Paul Foster
Deputy Leader and Cabinet Member (Health and Wellbeing)	Councillor Mick Titherington
Cabinet Member (Communities, Social Justice and Wealth Building)	Councillor Aniela Bylinski Gelder
Cabinet Member (Finance, Property and Assets)	Councillor Matthew Tomlinson

### Decisions to be taken in private

Whilst the majority of the Cabinet and individual Executive Member decisions listed in this Forward Plan will be open to the public to attend, there may be some decisions to be considered that contain confidential, commercially sensitive or personal information.

This Forward Plan is a formal notice that some of the decisions listed will be held in private because the report will contain exempt information listed under Schedule 12A of the Local Government Act 1972, as set out below and that the public interest in withholding the information outweighs the public interest in disclosing it.:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: [www.southribble.gov.uk](http://www.southribble.gov.uk).

If there are any queries, including objections to items being considered in private, please contact the Council on 01772 625309 or email [clare.gornall@southribble.gov.uk](mailto:clare.gornall@southribble.gov.uk).

**Gary Hall**  
**Chief Executive**

**Last updated: 01 July 2021**



Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
List of A) Key decisions to be taken by the Cabinet and B) decisions which the Cabinet expects to take in private							
Key Contracts and Partnerships Framework	Cabinet	Leader of the Council and Cabinet Member (Strategy and Reform)		14 Jul 2021	Part exempt This report is likely to contain information relating to the financial / business affairs of the Council and/or a third party.	None	Report of the Deputy Chief Executive
Approval of Decarbonisation Plans for Civic Centre, Moss Side and Leisure Centres	Cabinet Council	Cabinet Member (Finance, Property and Assets)	Significant effect in 2 or more Council wards.	14 Jul 2021 21 Jul 2021	Open	None	Report of the Director of Communities
Climate Emergency Action Plan	Cabinet Council	Deputy Leader and Cabinet Member (Health and Wellbeing)	Significant effect in 2 or more Council wards.	14 Jul 2021 21 Jul 2021	Open	None	Report of the Director of Communities

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Climate Emergency Strategy Review	Cabinet Council	Deputy Leader and Cabinet Member (Health and Wellbeing)	Significant effect in 2 or more Council wards.	14 Jul 2021 21 Jul 2021	Open	Climate Emergency Strategy 2020, July 2020;  Interim Climate Emergency Strategy 2020-21, January 2021	Report of the Director of Communities
South Ribble Extra Care Scheme – West Paddock	Cabinet Council	Cabinet Member (Finance, Property and Assets)	Significant effect in 2 or more Council wards.	14 Jul 2021 21 Jul 2021	Fully exempt This report is likely to contain information relating to the financial or business affairs of the Council.	None	Report of the Director of Planning and Development
Award of Contract(s) to progress Town Deal Projects - Design Services	Cabinet	Leader of the Council and Cabinet Member (Strategy and Reform)	Expenditure / Savings higher than £100,000	14 Jul 2021	Fully exempt This report is likely to contain information relating to the financial / business affairs of the Council and a third party.	None	Report of the Director of Planning and Development

[illegible]

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Town Deal - Professional Design Team Appointments	Leader of the Council and Cabinet Member (Strategy and Reform)	Leader of the Council and Cabinet Member (Strategy and Reform)	Expenditure / Savings higher than £100,000	July 2021	Fully exempt This report is likely to contain information relating to the financial / business affairs of the Council and / or a third party.	None	Report of the Director of Commercial
Cabinet Member (Finance, Property and Assets)							
Land Transfer to South Ribble Borough Council	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	19 Jul 2021	Fully exempt This report is likely to contain information relating to the financial / business affairs of the Council and/or a third party.	None	Report of the Director of Commercial

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
McKenzie Arms Contractor Appointment (Stage 2)	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	23 Jul 2021	Fully exempt This report will contain information relating to the financial and/or business affairs of the Council and/or of a third party.	None	Report of the Director of Commercial
Refurbishment of The Holme Playing Field Playground Contract Award and Evaluation Criteria	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	July 2021	Open	None	Report of the Director of Customer and Digital
Cafe & Community Organisation Lets, Hurst Grange Coach House	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)		16 Jul 2021	Fully exempt This report is likely to contain information relating to the financial / business affairs of the Council and / or a third party.	None	Report of the Director of Commercial

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Cafe Operator at Bamber Bridge Cafe	Cabinet Member (Finance, Property and Assets)	Deputy Leader and Cabinet Member (Health and Wellbeing)		July 2021	Fully exempt This report contains information relating to the financial / business affairs of the Council and/or a third party.	None	Report of the Director of Commercial
Cabinet Member (Communities, Social Justice and Wealth Building)							
Revenues and Benefits Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	July 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Regulatory Services Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	July 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital
Leisure Services Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	July 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Time Recording Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		July 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital
Committee Management Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	July 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital



Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Garden Waste Direct Debit Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	July 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital
Garden Waste Stickers Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		July 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Customer Services & Revenue and Benefits Review	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		July 2021	Fully exempt The report contains information relating to an individual.	None	Report of the Director of Customer and Digital
<b>C) List of Lead Members</b>							
<b>Lead Member for Youth and Mental Health Awareness - Councillor M Trafford</b>							
To present an Annual report to Cabinet on work during the 2021/22 municipal year							
<b>Lead Member for Social Equality and Justice - Councillor J Alty</b>							
To present an annual report to Cabinet on work during the 2021/22 municipal year							
<b>Lead Member for Climate Change - Councillor K Martin</b>							
To present an Annual Report to Cabinet on work during the 2021/22 municipal year							